

Webb City Public Library

Office of the Librarian

Webb City, Missouri

Minutes of the Library Board of Trustees

Date Meeting held: Jan. 8, 1985
Time of Meeting: 5:15 p.m.
Place of Meeting: Webb City Public Library

Members Present: Mr. Sam Peek, Mrs. Sara Starkey, Mr. Emmett Hughes, Mrs. Marjorie Auld, Ms. Eileen Nichols, Mrs. Marti Pittman, Shirley Campbell, Librarian.

Members Absent: Leo Binns, Jane Coffey, Helen Myers.

MINUTES

The minutes for the Dec., 1984, meeting were approved- see attached minutes. The bills for January, 1985, were approved except for the insurance, which will be deferred until the tax money is received from the city. It should be forthcoming and paid before our January meeting.

Committee Reports

None.

Old Business

Eileen reported that workmen had toured the attic. It does not appear to be a major repair. The roof needs to be resealed in corner areas where a leak has occurred. As a result of this, some joists need to be replaced. The wall has not moved, only the joists are in poor shape and rotting. The board approved this expenditure of \$75 labor and materials for the joists. The work will be done by the Scheurichs.

Shirley reported that the repair still needs to be done around the radiators.

Emmett Hughes suggested that we get bids on the tuck-pointing work that may need to be done. Eileen will contact Hodgkins of Carthage and a Pittsburg firm.

Shirley reported that new bids were received on the elevator. An outside one will cost \$25,000-30,000 from Missouri Stairway Lift, Inc. The possibility of an interior chair lift will not be possible as the space available does not meet Missouri codes.

The Board discussed the possibility of following Carthage's example of handicapped access. They have a lower room with access and have employees find the books that the person would like to check out.

The building and grounds committee will investigate the possibilities of converting a basement room and check with other libraries, especially Carthage, to see how they are doing.

New Business

Shirley Campbell reported that the Joplin Library has a \$5.00 maximum for overdue books. The board discussed our policy on this. We have no maximum fine and after discussion no change in policy was made.

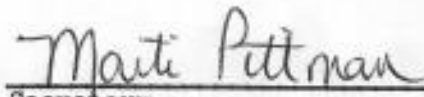
The board moved for Shirley to contact Clyde Ardrey about moving the thermostat for better efficiency in heating both large rooms.

Emmett discussed having an improved public relations policy for our library.

Meeting adjourned at : 6:10 p.m.
Date of next meeting: Feb. 12, 1985
Place : Webb City Public Library
Time: 5:15 p.m.

Finance committee-	Marjorie Auld, Chairman Leo Binns Helen Myers
Building & Grounds-	Eileen Nichols, Chairman & all board members
Book Committee-	Marti Pittman, Chairman Sara Starkey Jane Coffey
Public Relations-	Leo Binns, Chairman Marjorie Auld Sara Starkey
Personnel:	Emmett Hughes, Chairman Jane Coffey Leo Binns


President


Secretary

Webb City Public Library

Office of the Librarian

Webb City, Missouri

Minutes of the Library Board of Trustees

Date Meeting Held: February 12, 1985
Time of Meeting: 5:15 p.m.
Place of Meeting: Webb City Public Library

Members Present: Mrs. Marjorie Auld, Mrs. Jane Coffey, Mr. Emmett Hughes, Ms. Eileen Nichols, Mrs. Marti Pittman, Mr. Sam Peek, Mrs. Helen Myers, Mrs. Sara Starkey, Shirley Campbell, Librarian.

Members Absent: Mr. Leo Binns.

MINUTES

The minutes of the January 8, 1985 meeting were read and approved. The bills for February were approved with the correction of one small error. The interest earned on the C.D. for January was \$511.10. The \$27,600 reported was taxes earned from the city.

Committee Reports

Building and Grounds: Eileen Nichols reported receiving a bid from a Carthage company, Hodkins. The bid was for repairs for the outside of the building. The \$1,310 was for labor, equipment, and material. They would replace missing tuck pointing on the northeast corner, the arch on the east side and point the buttresses on the wall and south side of steps, also the west side would be repaired. The entire building would be covered with silicon.

A suggestion was made for a second bid and the possibility of eliminating silicon covering since it probably is not necessary.

The ceiling joists in the attic have separated from their support and probably need to be included in repairs.

Eileen Nichols will bring a carpenter to check this part of the building.

Old Business

The Webb City High School drafting department is working on floor plans for our basement for handicap access.

It was suggested that the twelve patrons interested in this possibly be notified at a meeting with the Library board. The Senior citizen building was suggested as a good place to present this to the group.

New Business

One board member was contacted by Bob Baker about auditing the books for the library. It was explained that the board had made a motion to let out bids for C.P.A.'s for auditing the books.

Phylis Spille Baker has contacted the board about donating her father's historical records of Webb City to the library. Her father was Mr. Fred Spille.


The board voted to accept with the understanding someone from the library and board will go over the material and choose what to keep for the library.

The motion was made and approved.

Meeting adjourned: 6:10 p.m.
Date of next meeting: March 12, 1985
Place of Meeting: Webb City Public Library
Time: 5:15 p.m.



President



Secretary

Webb City Public Library

Office of the Librarian

Webb City, Missouri

Minutes of the Library Board of Trustees

Date Meeting Held: March 12, 1985
Time of Meeting: 5:15 p.m.
Place of Meeting: Webb City Public Library

Members Present: Mr. Sam Peek, president, Mrs. Helen Myers, Mrs. Jane Coffey, Mrs. Marti Pittman, Mrs. Shirley Campbell, Mrs. Marjorie Auld.

Members Absent: Mr. Leo Binns, Mrs. Sara Starkey, Ms. Eileen Nichols, Mr. Emmett Hughes.

MINUTES

The minutes of the February 12, 1985, meeting were approved. The interest earned in February was \$518.58 and \$109.77. The bills for March, 1985, were approved.

Committee Reports

Building and Grounds: none

Personnel: none

Book Committee: none

Public Relations: none

Shirley Campbell reported on the rise of library thefts throughout the country. This has only been a small problem in our library.

Old Business

The Board discussed taking bids for our audit to be taken in July. Sam Peek suggested that Shirley Campbell call CPA's in town to submit a bid.

Marjorie Auld distributed a proposed 1985 budget to board members. Marjorie recommended that the personnel committee meet to raise salaries of staff.

New Business

Shirley Campbell reported that we need to clean the gutters and the drains need to be cleared out. Sam Peek ~~moved to~~ contact Max Chappel to do this work as he had stated he would do the work for \$30.00. This was approved.

Suggested that Shirley

Helen Myers reported that there are retired people that might be interested in part-time work.

Shirley Campbell reported that April 14-21 is National Library Week. We will be having a contest to guess the number of books in the library. Wayne Leake will donate a flower and a business will be contacted for a man's prize. This is also the 70th birthday of the library as the library opened for business January 1, 1915.

The board moved to have an open house and Birthday Party on April 20. A local sorority in town has expressed interest in helping to form a "Friends of the Library." Shirley will contact Donna Miller from the sorority to see if they will help sponsor and serve at the birthday party.

Helen Myers moved to allow \$100 for the expense of the open house/birthday party on April 20. The Board approved.

Shirley Campbell reported that it is time to order materials for the Children's Book Program this summer. The board approved this.

Shirley Campbell reported that the south basement windows are leaking. Sam Peek suggested that Max Chappel should look at this while he is doing the gutter work to see what is causing it.

Shirley presented a letter from Charles O'Halloran, State Librarian, detailing a series of training sessions for the review of property tax rates. The board moved to have Mr. Hughes look after this and inform the city that the library does not want a reduction in our tax rate.

Meeting adjourned:	6:02 p.m.
Date of next meeting:	April 9, 1985
Place of next meeting:	Webb City Public Library
Time:	5:15 p.m.



President

Secretary

Webb City Public Library

Office of the Librarian

Webb City, Missouri

Minutes of the Library Board of Trustees:

Date meeting held: April 9, 1985
Time of meeting: 5:15 p.m.
Place of meeting: Webb City Public Library

Members Present: Mr. Sam Peek, president, Mrs. Helen Myers, Mr. Emmett Hughes, Ms. Eileen Nichols, Mrs. Sara Starkey, Mrs. Marti Pittman, Mrs. Shirley Campbell, Mrs. Jane Coffey

Members Absent: Mr. Leo Binns, Mrs. Marjorie Auld

MINUTES

The minutes of the March 12, 1985, meeting were approved as corrected. In the second paragraph under Old Business the word "raise" was changed to "evaluste." Under New Business in the first paragraph, the sentence was changed to read, "Sam Peek suggested the librarian contact Max Chappel . . ." The bills for April, 1985, were approved. Sam Peek reported a balance of \$22,853.35.

Committee Reports

Building and Grounds: Eileen reported that Hodgkins reported a bid for \$350 to tuckpoint around the entrance of the library. The board moved to accept this bid.

Eileen reported on the progress of the upstairs work to be done by the Scheurichs

Eileen showed the Board the drawing of the floor plan done by Jackie Burwick and Don Weaver from the high school.

A committee was formed of Sara Starkey, Eileen Nichols, Marti Pittman, and Emmett Hughes to investigate possibilities for a room for historical society materials and handicapped access.

Shirley Campbell reported that Max Chappel was not able to find out what was causing the leak downstairs.

Eileen Nichols suggested that the Book Committee select a book to be dedicated to the library in honor of the two high school boys who drew up the library plans. So moved.

Personnel Committee: none

Book Committee: none

Public Relations: none

Old Business

Sam Peek has reported our library audit is up to April 30, 1983. Revenue sharing says this must be brought up to date, at least to October 31, 1984. The Board moved to have Myers, Baker, Rife and Denham do this work.

Marjorie Auld was added to the Personnel Committee by Sam Peek.


Shirley Campbell reported that the city does not have a small enough Roto-Rooter to unclog our drains. The board moved to have Shirley contact Phil Reeder for this job.

Shirley Campbell reported that the Open House will be on April 20, 1985, from 2:00 - 4:00 p.m. Prizes have been donated by Webb City Hardware, Wayne's Flowers and Wal-Marts.

Meeting adjourned: 6:10 p.m.
Date of Next meeting: May 14, 1985
Place of Next Meeting: Webb City Public Library
Time: 5:15 p.m.



President



Secretary

