

# Webb City Public Library

Office of the Librarian

Webb City, Missouri

CITY OF WEBB CITY, MISSOURI

## Minutes of the Library Board of Trustees

Date meeting Held: January 13, 1981

Place of meeting: Library

Time of meeting: 5:15

Members Present: Mrs. Louise Goade, Mr. Emmett Hughes, Mrs. Margaret Cummings, Mrs. Sara Starkey, Mrs. Marti Pitman, Mr. Sam Peek, Mr. Max Glover, and Mrs. Marguerite Green.

Members Absent: Mr. Jay Vineyard, and Mr. Jack Simpson.

### Minutes

The meeting was called to order by the president.

Secretary's Report The printed reports were received by the board. The minutes of the November 11, 1980 meeting were read and approved. Lack of a quorum canceled the December 9, 1980 meeting.

Committee Report Building and Grounds Committee- No report.

Complaints Committee-Mrs. Goade reported that a patron from Cartersville complained about not receiving a card for her son. She did then correct it and say he had received a card but even though Cartersville did not contribute to the Webb City Library he was still eligible because of being a student at Webb City Public Schools. Mrs. Goade said it was worked out to the lady's satisfaction.

Finance Committee-Bill's Electric bill for \$323.09 was questioned and it was suggested that the bill for wiring in the basement be itemized.

A motion was made and seconded that bills be allowed for December.

### TREASURER'S REPORT FOR NOVEMBER, 1980

Free Public Library	
Balance October 31, 1980	\$1277.22
Receipts Petty Cash	100.18
Disbursements for November	764.11
Balance November 30, 1980	\$613.29
Public Library Savings	
Balance October 31, 1980	\$7023.49
Receipts from Webb City	298.82
Withdrawal	1400.00
Interest	94.02
Balance for November	\$6016.33

Public Library	
Balance October 31, 1980	\$203.14
Receipts from savings	1400.00
Disbursements for November	1564.90
Balance November 30, 1980	\$38.24

TREASURER'S REPORT FOR DECEMBER, 1980

Free Public Library	
Balance November 30, 1980	\$613.29
Receipts petty cash	67.00
Disbursements	352.50
Balance December 31, 1980	\$327.79

Public Library Savings	
Balance November 31, 1980	\$6016.33
Interest	106.57
Withdrawal	2100.00
Balance December 31, 1980	\$4022.90

Public Library	
Balance November 30, 1980	\$38.24
Receipts from savings	2100.00
Disbursements	1853.50
Balance December 31, 1980	\$284.74

Old Business      Promotion Committee—Chairman reported that the committee is still pursuing the project of getting artists for the library in the spring. Vandalism has been reported to the terracing on library grounds, also around the flag pole. It was suggested to report this to the insurance company. It has already been reported to the police.

New Business      A motion was made and seconded that Mr. Peek be authorized to invest our funds in the bank as he sees fit. It was also discussed that the library board could consider repairing the sidewalk and replacing the complete sidewalk in front of the building. This could be a project in which revenue sharing funds would be used. A motion was made to adjourn.

Time 5:45  
January 13, 1981

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

# Webb City Public Library

Office of the Librarian

Webb City, Missouri

CITY OF WEBB CITY, MISSOURI

## Minutes of the Library Board of Trustees

Date meeting Held: March 10, 1981  
Place of meeting: Library  
Time of meeting: 5:15

Members Present Mrs. Louise Goade, Mr. Emmett Hughes, Mrs. Margaret Cummings, Mrs. Sara Starkey, Mr. Max Glover, Mr. Sam Peek, Mrs. Marti Pittman, and Mrs. Marguerite Green, librarian.

Members Absent Mr. Jay Vineyard, and Mr. Jack Simpson.

### Minutes

The meeting was called to order by the president.

Secretary's Report The minutes of the January 13 meeting were read and approved. Due to inclement weather the February 10 meeting had been canceled.

Committee Report Building and Grounds Committee-A report was given by Mr. Hughes that our library building is still shifting. The engineers have checked this and it seems we have done all we can do about this problem.

Complaints Committee-No report.

Finance Committee-Mr. Sam Peek received the report and stated the savings account has been done away with. Three certificates have been invested. \$126.36 interest has been earned on the three certificates. They will mature July 20, 1981. The library received \$24,000 from the city and was deposited in the account. There was an investment made on a \$10,000 money marketing certificate and will earn \$719 by September 12, 1981. There will be \$14,000 to operate until September 1981.

### TREASURER'S REPORT FOR JANUARY, 1981

Free Public Library	
Balance December 31, 1980	\$327.79
Receipts Petty Cash	127.69
Disbursements for December	304.62
Balance December 31, 1980	\$151.86

Public Library Savings	
Balance December 31, 1980	\$4,022.90
Interest from C.D.	515.42
Disbursements	2,000.00
Balance January 31, 1981	\$2,538.32

Public Library	
Balance December 31, 1980	\$284.74
Receipts form Savings	2,000.00
Disbursements	2,048.10
Balance January 31, 1981	\$236.64

TREASURER'S REPORT FOR FEBRUARY, 1981

Free Public Library	
Balance January 31, 1981	\$151.86
Receipts petty cash	122.89
Disbursements	79.68
Balance February 28, 1981	\$195.07

Public Library Savings	
Balance January 31, 1981	\$2,538.32
Withdrawal	2,000.00
Balance February 28, 1981	\$538.32

Public Library	
Balance January 31, 1981	\$236.64
Receipts from savings	2,000.00
Disbursements	1,969.01
Balance February 28, 1981	\$267.63

Old Business Mrs. Goade appointed Mrs. Green, Mrs. Pittman and Mrs. Starkey with herself to review magazine selections. Discussions were held on cutting costs of library operations. Much of it was on the purchase of books. Mr. Peek made a motion seconded by Margaret Cummings that purchasing books is our first priority. If cuts must be made they could possibly be made in other areas. Other areas were reviewed. Circulation was discussed. It was reported out of 6,000 population 2,000 cards are out. This considered a good number by all present. A motion was made to allow all bills to be paid. Motion was seconded and passed.

Promotion Committee—Mr. Hughes reported taking care of an Art show next month by a Webb City Artist.

Mr. Glover made a motion which was seconded and carried that stated the unemployment bill be paid on an employee who worked in the library in the past.

Mr. Glover offered to check with the city on the library funds to see if they have been cut and if so why.

Mr. Bramlett will be asked to list the repairs needed on the library grounds and building.

New Business There being none a motion was made to adjourn.

Time 6:06  
March 10, 1981

*Louise Goade*  
President

*Marti Pittman*  
Secretary

# Webb City Public Library

Office of the Librarian

Webb City, Missouri

CITY OF WEBB CITY, MISSOURI

## Minutes of the Library Board of Trustees

Date meeting Held: April 14, 1981  
Place of meeting: Library  
Time of meeting: 5:15

Members Present: Mrs. Louise Goade, Mr. Emmett Hughes, Mr. Sam Peek, Mr. Jay Vineyard, Mrs. Martha Pittman, and Mrs. Marguerite Green.

Members Absent: Mrs. Sara Starkey, Mr. Max Glover, Mrs. Margaret Cummings, and Mr. Jack Simpson.

### Minutes

The meeting was called to order by the president.

Secretary's Report Minutes from last meeting were approved.

Committee Report Building and Grounds Committee- Report on necessary repairs was made by Mr. Hughes. Main upstairs windows, approximately \$500.00. Parking lot needs top dressing-very approximate \$500.00. Front sidewalk replacement is needed. It was decided to advertise for bids to do the concrete work and parking lot repair, then submit this to apply for revenue sharing funds. Ads will be placed in Joplin Globe and Webb City Sentinel.

Complaints Committee- No report.

Finance Committee- Explanation was given on reinvestment of funds from savings account to N.O.W. account which bears interest.

Promotion Committee- Art show will be a display from R-7 schools. Mr. Fitzgibbon will set up materials Saturday, April 20. Display will be April 20-26. Mrs. Goade will write up an article for newspaper coverage of the event.

Old Business Some magazines need to be dropped. They are very rarely used and could save cost. The committee needs to meet to review this.

New Business Cheryl Stapleton is quitting and Beth Campbell would like to assume her hours for the summer. This was approved by the board.

Nominating Committee of Max Glover, Sam Peek and Marti Pittman was set up. New board members will start in September. Meeting adjourned.

Time 5:50  
April 14, 1981

*Louise Goade*  
Pres.

*Marti Pittman*  
Sec.

# Webb City Public Library

Office of the Librarian

Webb City, Missouri

CITY OF WEBB CITY, MISSOURI

## Minutes of the Library Board of Trustees

Date meeting held: May 12, 1981

Place of meeting: Library

Time of meeting 5:15

Members Present: Mrs. Louise Goade, Mr. Emmett Hughes, Mr. Max Glover, Mr. Sam Peek, Mrs. Marti Pittman, and Mrs. Marguerite Green, librarian.  
Visitor: Mrs. Helen Myers

Members Absent: Mrs. Sara Starkey, Mr. Jay Vineyard, and Mr. Jack Simpson.

## Minutes

The meeting was called to order by the president.

Secretary's Report The minutes of the April 14th meeting were read and approved.

Committee Report Building and Grounds Committee- Bids were opened for repaving the sidewalk. There were five for repavement (1½" hot asphalt) and one for the replacement of the sidewalk. The funds for this need to be approved by the City Council out of revenue sharing funds. This should be submitted in writing to the City Council. The bid on the sidewalk is \$2,520, this was submitted by Coffman Construction Company of Webb City. Two thousand dollars bid for parking lot was submitted by Independent Gravel of Webb City. Mrs. Green reported that Ozark Nursery was here to fertilize and they recommend reseeding the lawn and replacement of old shrubs. A more complete report needs to be submitted to the Board by Ozark Nursery on what else needs to be done.

Complaints Committee- No report.

Finance Committee- No report.

Promotion Committee- It was reported by Mr. Hughes that last month's Art Show was well received. There were many visitors and many ribbons were given. Mr. Hughes suggested contacting Senior Citizens Club about the possibility of a quilt show.

Old Business Mrs. Green reported on the removal of subscriptions to a few magazines that are not needed and will save money. The Board moved to accept the decision of the review committee of magazine subscriptions.

Nominating Committee- Mr. Peek, chairman of the committee, submitted the following slate of officers for the coming year. 1981-1982.

They are as follows:

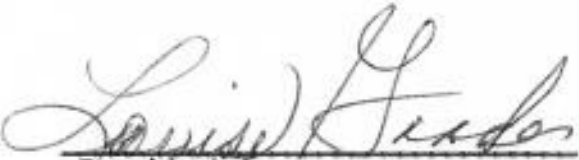
Emmett Hughes- President  
Louise Goade- Vice President  
Marti Pittman- Secretary  
Sam Peek- Treasurer

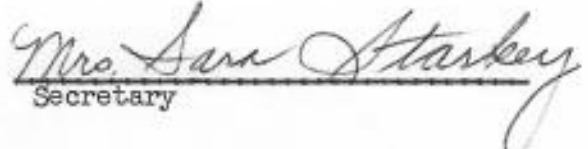
New Business

There being none a motion was made to adjourn. The next meeting will be June 10, 1981.

Time 6:00

May 12, 1981

  
President

  
Secretary



# Webb City Public Library

Office of the Librarian

Webb City, Missouri

CITY OF WEBB CITY, MISSOURI

## Minutes of the Library Board of Trustees

Date meeting held: June 9, 1981  
Place of meeting: Library  
Time of meeting: 5:15

Members Present: Mrs. Louise Goade, Mr. Emmett Hughes, Mr. Max Glover, Mrs. Helen Myers, Mrs. Sara Starkey, Mr. Jay Vineyard and Mrs. Marguerite Green, librarian.

Members Absent: Mrs. Marti Pittman, and Mr. Sam Peek.

## Minutes

The Meeting was called to order by the President, Mrs. Louise Goade.

Secretary's Report: The minutes of the May 12th meeting were reviewed and approved.

Committee Report Building and Grounds Committee- Mrs. Perrill, represented Ozark Nursery and gave a job estimate on shrubs around the library removing some, and pruning others. All four sides of the building were presented in the plan. It was planned to take out older overgrown shrubs and leave nicer ones. The total cost would be \$1,482.08.

96.00	North		
498.87	West	1,232.08	Total
260.77	South	+ 250.00	pruning
376.44	East	\$1,482.08	Total
<u>\$1,232.08</u>	Total		

The break down of the job estimate is included on separate pages enclosed with this report. The job estimate will be kept with secretary's files.

A motion was made by Mr. Glover, seconded by Mr. Hughes to have the complete job of landscaping done by Ozark Nursery. Motion carried.

Further business of building and grounds committee there was no report of vandalism to the grounds for the past two months. Mr. Hughes was reminded to make "Keep off the Grounds" signs for the space around the flag pole.



