

CITY OF WEBB CITY, MO.

Minutes of Library Board of Trustees

Date meeting held: January 8, 1974

Place of meeting: Library

Time: 5:15 p.m.

Members present: Mrs. Margaret Cummings, Mr. Guy Jeffries, Mrs. Eunice Wise, Mrs. Margaret Triemer, Mr. Max Glover, Mr. Jack Simpson, Mr. Harry Easley, Mrs. Louise Goade; Librarian, Mrs. Loretta Frazier.
Members absent: Miss Nina Shellhorn.

Minutes

The meeting was called to order by the president, Mrs. Cummings.

Secretary's report

The secretary's report was read and approved by the board.

Treasurer's report

Mr. Jeffries gave the following report:

Balance November 30	\$6,568.48
Receipts December	9,644.62
Expenditures	1,809.16
Balance December	\$14,403.94
Balance Free Public Library	175.02

Mr. Jeffries moved and Mrs. Simpson seconded the motion. Motion carried.

Librarian report

corrected

Mrs. Frazier reported approximately 100 more discarded books had been sold at .10 per book

Mrs. Frazier reported the money that she had allocated for books was depleted. Mr. Glover moved that accumulated funds be used for purchasing books for the purpose of improving the library. Mr. Easley seconded motion. Motion carried.

Committee reports

BOOK COMMITTEE-No report

COMPLAINTS COMMITTEE-No report

BUILDING & GROUNDS COMMITTEE

Mr. Simpson had received a bid to repair the floor of the north basement room. Repair would consist of taking up old floor and laying 1560 square feet vinyl asbestos tile. The amount was \$920. The bid for repairing the bulge on the main floor was \$35. Total bid \$955.

No bid was obtained on the concrete approach in the front of the building.

After discussion the building and grounds committee was instructed to submit to

instructed to submit the bid on repair work and the bill for the ceiling repair of the north room to the mayor to be considered as the revenue sharing fund priorities list. Mr. Simpson said he would obtain a bid on the repair of the front approach and include it in the priorities list.

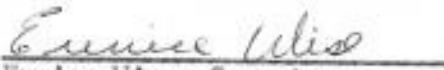
PERSONNEL COMMITTEE--No report

Mr. Glover moved and Mrs. Triemer seconded that the meeting adjourn. Motion carried.

Time: 5:35 p.m.

Date of next meeting: February 12, 1974


Margaret Cummings, President


Eunice Wise, Secretary

Adjournment

CITY OF WEBB CITY, MO.

Minutes of Library Board of Trustees

Date meeting held: February 12, 1974
 Place of meeting: Library
 Time: 5:15 p.m.

Members present: Mr. Guy Jeffries, Mrs. Eunice Wise, Miss Nina Shellhorn, Mrs. Louise Goade, Mrs. Margaret Cummings; and Librarian, Mrs. Loretta Frazier.
 Members absent: Mrs. Margaret Triemer, Mr. Max Glover, Mr. Jack Simpson, and Mr. Harry Easley.

Minutes

The meeting was called to order by the president, Mrs. Cummings.

Secretary's report

The secretary's report was read and approved by the board.

Treasurer's report

Mr. Jeffries gave the following report:

Webb City Public Library

Balance December 31	\$7,442.56
Receipts	9,644.62
Disbursements	763.94
Balance February 1	16,323.24

Free Public Library

Balance December 31	\$175.02
Receipts	573.26
Disbursements	140.85
Balance February 1	607.43

Mr. Jeffries moved and Miss Shellhorn seconded the report be accepted. Motion carried.

Committee Reports

The committee reports were postponed until next meeting.

Bills Allowed

Mrs. Frazier read the bills to be allowed. Total \$1507.05. Mrs. Goade moved and Mr. Jeffries seconded the motion that the bills be allowed. Motion carried.

Librarian report

Mrs. Frazier announced that National Library Week will be April 21-27. She is ordering a kit of book marks, pins, and posters for publicity.
 Mrs. Frazier stated the flag needs to be relocated because it is flying into a tree. The decision as to procedure will be left to Building and Grounds Committee.
 Mrs. Frazier reported that there is not sufficient "no parking" space for convenience of motorists using the book drop. Action concerning this was postponed.

New Business

Mrs. Cummings is to send notification of National Library Week and open house at the Library to the various civic clubs.

Mrs. Goade and Mrs. Wise were appointed to make recommendations at the March board meeting concerning a contest in the public schools to create interest in the library. This would be part of the observance of National Library Week.

Miss Nina Shellhorn and Mrs. Margaret Triemer were asked to serve as the refreshment committee for open house. The date of open house is to be set.

Adjournment

Upon the call by the president, Mr. Jeffries moved and Miss Shellhorn seconded meeting adjourn. Motion carried.

Time: 5:45 p.m.

Date of next meeting: March 12, 1974

Gary W. Jeffries
Margaret Cummings, Pres.
acting

Eunice Wise
Eunice Wise, Secr.

CITY OF WEBB CITY, MO.

Minutes of Library Board of Trustees

Date meeting held: March 12, 1974
 Place of meeting: Library
 Time: 5:15 p.m.

Members present: Mr. Guy Jeffries, Mrs. Eunice Wise, Mr. Harry Easley, Mrs. Margaret Triemer, Mr. Max Glover, Mrs. Louise Goade; and Librarian, Mrs. Loretta Frazier.
 Members absent: Mrs. Margaret Cummings, Miss Wina Shellhorn, and Mr. Jack Simpson.

Minutes

In the absence of the president and the vice-president, the meeting was called to order by Mr. Easley who was acting upon request of the board.

Secretary's report

The secretary's report was read and approved as read.

Treasurer's report

Mr. Jeffries read the following report:

Balance January 31	\$16,323.24
Receipts	1,762.28
Balance February 28	18,085.52
Expenditures	1,507.05
Balance March 1	16,578.47

Free Public Library	
Balance January 31	\$ 607.43
Receipts	45.13
Expenditures	238.85
Balance March 1	413.71

Mr. Jeffries moved and Mr. Glover seconded that the report be accepted.

Bills Allowed

Mrs. Frazier read the bills that are to be paid. Mr. Jeffries moved and Mr. Glover seconded the motion that bills as read be properly allowed.

Committee reports

The special committee for publicity for the Library in conjunction with National Library Week presented the following: a contest in 2 categories, poster and essay, be sponsored for three age levels, primary, intermediate, and junior high grades. Cash awards would act as incentive for entering the contest. Subject matter for both categories would center around the function of the library in the contestant's life. After discussion the board reached the following decisions:

March 12, 1974

Open house will be held in the library on the afternoon of April 21.

Cash prizes for the publicity contest are to be \$10 for first prize and \$5 for second prize in each category and each age level.

Judges for the contest will be obtained from the personnel of Missouri Southern State College. Mrs. Cummings is to obtain their services.

Mr. Glover suggested the names of the winners be posted in a permanent manner in the library.

Mr. Easley suggested that city officials and council members be given special invitations to the open house.

PERSONNEL COMMITTEE

Mr. Easley reported that in view of the outstanding performance of the custodian, the committee increased his salary to \$125 monthly.

Old Business

The Building and Grounds committee chairman will be advised by the board to start procedure for the lengthening of the yellow line in front of the book drop to facilitate the use of the drop.

New Business

After discussion concerning improvement of library furniture, Mr. Glover moved and Mrs. Goade seconded the motion that Mrs. Frazier be authorized to obtain prices on specified stock equipment and report back to board. Motion carried.

Librarian's report

Mrs. Frazier reported that circulation is up although it is still under the circulation report of last year in comparative time period. She had added the "Charlie Brown" series for children, and light fiction for adults, and was increasing the selection for library patrons.

Adjournment

Upon no further business Mr. Glover moved that the meeting adjourn.

Time: 6:00 p.m.

Date of next meeting: April 9, 1974

Margaret Cummings
Margaret Cummings, Pres.

Eunice Wise
Eunice Wise, Secr.

CITY OF WEBB CITY, MISSOURI

Minutes of Library Board of Trustees

Date meeting held: April 9, 1974
 Place of meeting: Library
 Time: 5:15 p.m.

Members present: Mrs. Margaret Cummings, Miss Nina Shellhorn, Mrs. Margaret Trisner, Mrs. Eunice Wise, Mr. Guy Jeffries, Mrs. Louise Goade, and Librarian Mrs. Loretta Frazier.
 Members absent: Mr. Max Glover, Mr. Jack Simpson, Mr. Harry Easley.

Minutes

The meeting was called to order by the president, Mrs. Cummings.

Secretary's report

The secretary's minutes of previous meeting was read and stood approved as read.

Treasurer's report

Mr. Jeffries read the following report:

Balance March 1	\$16,578.47
Receipts	428.95
Disbursements	999.30
Balance March 31	\$16,008.12

Free Public Library	
Balance March 1	\$413.71
Receipts	26.93
Expenditures	303.34
Balance March 31	\$137.30

addition

Mr. Jeffries moved ^{report be accepted} and Mrs. Trisner seconded motion.
 Motion carried.

Committee Reports

BOOK COMMITTEE
 No report

COMPLAINTS COMMITTEE
 No report

BUILDING AND GROUNDS
 No report

PERSONNEL
 No report

New Business

The "open house" observance of the library on April 21 from 2:00 - 4:00 p.m. was discussed. Final arrangements were made.

Librarian's report

Mrs. Frazier read the bills that are to be allowed totaling \$2010.27. She noted that she had purchased several sets of encyclopedias this month. Mr. Jeffries moved and Miss Shellhorn seconded the motion that bills be properly allowed as read. Motion carried.

Nominating Committee

The president appointed the following nominating committee for officers for the coming year: Mrs. Margaret Triemer, chairman; Mr. Max Glover and Mr. Harry Easley.

Adjournment

Miss Shellhorn moved meeting adjourn because of no further business.

Time: 5:45

Date of next meeting: May 14, 1974

Mrs. Margaret Cummings
Mrs. Margaret Cummings, Pres.

Mrs. Eunice Wise
Mrs. Eunice Wise, Secr.

CITY OF WEBB CITY, MISSOURI

Minutes of Library Board of Trustees

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Place of meeting: Library

Time: 5:15 p.m.

Members present: Mrs. Margaret Cummings, Miss Nina Shellhorn, Mrs. Margaret Triemer, Mrs. Eunice Wise, Mr. Guy Jeffries, Mrs. Louise Goade, and Librarian Mrs. Loretta Frazier.

Members absent: Mr. Max Glover, Mr. Jack Simpson, Mr. Harry Basley.

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Committee Reports

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COMPLAINTS COMMITTEE
No report

BUILDING AND GROUNDS
No report

PERSONNEL
No report

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Time: 5:45

Date of next meeting: May 14, 1974.

Mrs. Margaret Cummings
Mrs. Margaret Cummings, Pres.

Mrs. Eunice Wise
Mrs. Eunice Wise, Secr.

