

CITY OF WEBB CITY, MISSOURI

Minutes of Library Board of Trustees

Date Meeting Held: January 5, 1971 Time: 5:00 P. M. Place: Library

Members Present: Mrs. Rosamond Andersen, John Campbell, Guy Jeffries,
Albert Jenkins, Mrs. C. B. Nance, Mrs. Ernest Palmer,
Mrs. W. W. Waggoner, Dorsey Watson, Jack Reitz

Members Absent: Bruce Benson

Minutes

Minutes

The meeting was called to order by the president, Mrs. Rosamond Andersen.

The minutes of the meeting of December 8, 1970, were read and approved.

Treas. Report

Mr. Watson gave the following treasurer's report:

Balance Forward November 30	\$9,412.86
Receipts	None
Disbursements	2,518.02
Balance December 31	\$6,894.84

Bills Allowed

Bills totaling \$1,395.10 were read by Mr. Reitz. Mr. Watson moved and Mr. Campbell seconded that the bills be allowed. Motion carried.

Communications

All board members received a letter from Charles Tudor, President of the Trustees and Citizens Division of the Missouri Library Association. The letter was a request for contributions to be used in underwriting the Library Association's share of a project established for the development of a permanent library in the governor's mansion. Mr. Watson moved and Mr. Jenkins seconded that the Webb City Library Board contribute \$5.00 to this project. The motion carried.

A letter from Mr. P. D. Crockett, City Clerk, was read recommending that a bid from the McPherson Pest Control for handling the pigeon nuisance be considered by the board. After some discussion, it was decided that Alfred Jenkins will take this matter up with the City Clerk and get more information about what will be done for the amount of the bid.

Committee Reports

Buildings and Grounds: Mr. Campbell reported that he had received a letter from a company which sells a chemical used to eliminate ice and snow on sidewalks. Mr. Campbell recommended that this not be considered at this time.

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Committee
Reports (Cont.)

Mr. Campbell reported that arrangements have been made and Bill Bohnstedt will paint the necessary yellow lines on the curb for parking control.

Mr. Jeffries reported on a bid from McCoy's Nursery to do the necessary trimming and pruning of the trees and shrubs on the library grounds. Mr. McCoy's bid for the work is \$35.00. Mr. Jeffries moved and Mr. Campbell seconded that this bid be accepted and Mr. McCoy be hired to do this work.

There was discussion about the best type of shrub to be planted on the east side of the fence on the parking lot.

The Building and Grounds Committee presented the next major project for improvement to the library. This is to be a back entrance to the library from the parking lot. Mr. Watson moved and Mr. Jenkins seconded that Mr. Campbell investigate the possibilities of plans to begin this project. Motion carried

Mrs. Andersen commended John Campbell on the completion of the paving of the parking lot. The job has been done well and the board appreciates the time and effort on the part of John Campbell.

Book Committee: A discussion of the handling of overdue books was held. The book committee will meet before the next board meeting and report to the board at the February meeting.

Complaints Committee: No report.

Personnel Committee: No report.

Adjournment

By general consent, the meeting adjourned at 6:10 P.M.

Next Meeting February 2, 1971 at 5:00 P.M.

Mary Louise Haggover
Secretary

Lawrence B. Andersen
President

CITY OF WEBB CITY, MISSOURI

Minutes of Library Board of Trustees

Date Meeting Held: February 2, 1971 Time: 5:00 P. M. Place: Library

Members Present: Mrs. Rosamond Andersen, Guy Jeffries, Mrs. Ernest Palmer,
Mrs. W. W. Waggoner, Dorsey Watson, Jack Reitz

Members Absent: John Campbell, Albert Jenkins, Mrs. C. B. Nance

Minutes

Minutes

The meeting was called to order by the president, Mrs. Rosamond Andersen.

The minutes of the meeting of January 5, 1971, were read and approved.

Treas. Report

Mr. Watson gave the following treasurer's report:

Balance Forward December 31, 1970	\$6,894.84
Receipts	8,312.05
Disbursements	1,395.10
Balance January 30, 1971	\$13,811.79

Bills Allowed

Bills totaling \$1,190.29 were read by Jack Reitz. Mr. Watson moved and Mr. JEFFRIES seconded that the bills be allowed. Motion carried.

Old Business

Mrs. Palmer reported on her investigation about shrubs for the east side of the fence on the parking lot. After checking with several nurseries, the most satisfactory plantings recommended were honeysuckle and spirea. After some discussion, Mr. Watson moved and Mr. Jeffries seconded that spirea bushes be purchased and set out. Mrs. Palmer will see that the plants are ordered

Shrubs east
of fence

Tree and
shrub
trimming

Mrs. Andersen commented on the improved appearance of the trees and shrubs since they have been trimmed. Mr. Jeffries will arrange to have some bushes in the corner removed

Meeting
date

After discussion, Mr. Watson moved and Mrs. Waggoner seconded that when the regular meeting date of the Library Board falls on the first or second of the month, the meeting will be held on Tuesday of the following week. Motion carried.

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Old Business
(cont.)
Back Entrance

Mr. Watson reported that John Campbell has discussed the project of the back entrance to the library with Gene Hughes, architect.

Communications

A letter from Bruce Benson, resigning from the Library Board, was read.

Committee
Reports

Buildings and Grounds: Handled under Old Business.
Book Committee: Mrs. Lee, a member of the library staff is working on the collection of overdue books and fines.
Complaints Committee: No report.
Personnel Committee: Mr. Watson commented on the increased circulation and commended the library personnel.

Accounts

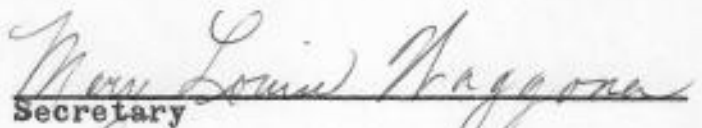
Mr. Reitz reported that the gas refund check was put in the free public account.

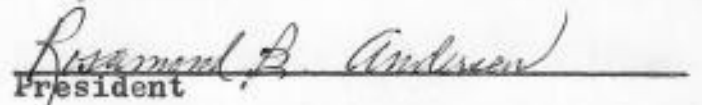
Mr. Jeffries moved and Mrs. Palmer seconded that a voucher be drawn on the city account in the amount of \$1,459.08. This amount will be added to the remodeling and construction account.

Adjournment

There being no further business, adjournment was by general consent. The meeting adjourned at 6:00 P. M.

Nest meeting March 9, 1971 at 5:00 P. M.


Secretary


President

CITY OF WEBB CITY, MISSOURI

Minutes of Library Board of Trustees

Date Meeting Held: March 9, 1971 Time: 5:00 P. M. Place: Library

Members Present: Mrs. Rosamond Andersen, Guy Jeffries, Alfred Jenkins,
Mrs. Ernest Palmer, Dorsey Watson, Mrs. W. W. Waggoner,
Jack Reitz

Members Absent: John Campbell, Mrs. C. B. Nance

Minutes

Minutes

The meeting was called to order by the president, Mrs. Rosamond Andersen.

The minutes of the MEETING OF February 9, 1971, were read and approved.

Treas. Report

Mr. Watson gave the following treasurer's report:

Balance Forward January 31	\$13,811.79
Receipts	347.95
Disbursements	2,649.37
Balance February 28	\$11,510.37

Bills Allowed

Bills totaling \$1,980.73 were read by Jack Reitz. Mr. Watson moved and Mr. Jenkins seconded that the bills be allowed.

Old Business

Mr. Jeffries reported that the order for spirea from McCoy's Nursery has been cancelled. The owner of the property on the east of the library does not want the shrubbery.

Mrs. Andersen commented on the improved appearance of the corner where the shrubbery has been removed.

Communications

None.

Committee Reports

Book Committee: Mrs. Waggoner reported that Mr. Reitz reports that Mrs. Lee is working on the return of overdue books and collection of fines. Some progress has been made.

Buildings and Grounds: Mr. Jenkins reported that he had talked with a councilman about the pigeon problem. He presented two possible solutions to blocking off the roosting places of the pigeons. The place under the eaves can be blocked off by either sheet aluminum, which would have to be cured and painted, or by screen wire. It was decided that Mr. Jenkins, Mr. Jeffries and Mr. Campbell will determine the best solution and arrange to have either aluminum or screen wire installed.

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Committee
Reports (cont.)

Mr. Jenkins will contact Mr. Curtis Kammler about doing the installation of whichever material is used.

The Buildings and Grounds Committee will begin checking on arrangements for having the necessary painting done on the outside trim of the library building.

Request for use
of library base-
ment for storage
by Historical
Society

Mr. Jenkins asked for the approval of the Library Board for the use of the library basement for storage of some of the historical society collections and for committee meetings held for sorting of this material. The board agreed that the historical society could have space for this purpose.

Hose Cart

Mrs. Palmer suggested that a cart to hold the garden hose be purchased. The building and grounds committee will check the cost of a heavy duty cart.

Complaints Committee: No report

Personnel Committee: Mrs. Lee has contacted the committee in regard to having another day off. She cannot accept additional money because of Social Security payments. Cathy Parrish has asked for a salary increase. After some discussion, it was decided to wait until the April meeting for a final decision on this matter.

State Library
INstitute

Jack Reitz will attend the State Library Institute at Columbia, Missouri the last week of March.

Adjournment

Adjournment was by general consent at 6:10 P.M.

Next meeting April 6, 1971 at 5:00 P.M.

Mary Louise Haggone
Secretary

Rosamond B. Andersen
President

