

Minutes of Library Board of Trustees

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Check-out  
desk  
available

Mrs. Andersen reported that a check-out desk can be purchased from the R-8 School District for \$50.00. A discussion was held as to whether the desk can be gotten into the basement of the library. Mr. Watson moved and Mrs. Gosch seconded that the desk be purchased if it is determined that the desk is suitable and it can be gotten into the library basement. Motion carried.

Resignation  
of Mrs. Gosch

Mrs. Gosch announced that she must resign from the library board because of professional and home duties. She will send a written resignation to Mr. Basley and the mayor. The board members expressed their regret that Mrs. Gosch must resign from the board.

National  
Library  
Week

A discussion was held as to activities that might be held during National Library Week in April.

Adjournment

There being no further business, Mr. Watson moved and Mr. Campbell seconded that the meeting adjourn. Motion carried and the meeting adjourned at 6:00 P.M. Next meeting: February 3, 1970. Time 5:00 P.M.

*Mary Louise Haggover*  
Secretary

*Harry Basley*  
President

CITY OF WEBB CITY, MISSOURI

Minutes of Library Board of Trustees

Date Meeting Held: February 3, 1970 Time: 5:00 P.M. Place Library

Members Present: John Campbell, Harry Easley, Guy Jeffries, Mrs. W. W. Waggoner, Dorsey Watson, Jack Reitz.

Members Absent: Mrs. Rosamond Andersen, Bruce Benson, Mrs. C. B. Nance.

MINUTES

Minutes	The minutes of the meeting of January 6, 1970 were read and approved.								
Bills Allowed	Mr. Reitz read bills totaling \$1,093.67. Mr. Watson moved, and Mr. Campbell seconded that the bills be allowed. The motion carried.								
Treas. Report	Mr. Watson gave the following treasurer's report: <table><tr><td>Balance Forward (Dec. 31)</td><td>\$6,922.25</td></tr><tr><td>Receipts</td><td>7,808.28</td></tr><tr><td>Disbursements</td><td>2,217.03</td></tr><tr><td>Balance (Jan. 9)</td><td>12,513.50</td></tr></table>	Balance Forward (Dec. 31)	\$6,922.25	Receipts	7,808.28	Disbursements	2,217.03	Balance (Jan. 9)	12,513.50
Balance Forward (Dec. 31)	\$6,922.25								
Receipts	7,808.28								
Disbursements	2,217.03								
Balance (Jan. 9)	12,513.50								
Parking Lot	Mr. Campbell reviewed the things remaining to be done to the parking lot. A discussion was held about the best type of surfacing, getting the fence installed and setting a vapor light. Mr. Campbell will see to the completion of the signs.								
Charge Desk	Mr. Campbell reported the dimensions of the desk which was available from the Joplin R-8 School District, precluded moving it into the library. The matter has been dropped.								
Resignation of Mrs. Gosch	A written resignation from the library board from Mrs. Gosch was submitted to the board.								
Washington's Birthday	Mr. Reitz asked the board about the library being closed Monday, February 23rd in observance of Washington's birthday. Since the schools will be open, it was the opinion of the board that the library should remain open.								

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Old  
Magazines

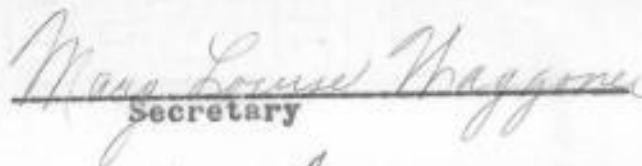
Mr. Reitz offered ten year old magazines to the board members before they are destroyed/

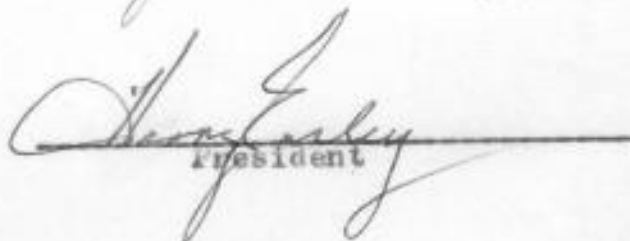
Painting  
Overhead  
Pipes

After discussion about the necessity of painting the overhead pipes in the basement, it was agreed Mr. Jeffries will check the availability of heat resistant paint.

Adjournment

There being no further business, Mr. Watson moved and Mr. Jeffries seconded that the meeting adjourn. Motion carried. The meeting adjourned at 5:50 P.M. Next meeting March 3, 1970. Time 5:00 P.M.

  
Secretary

  
President

CITY OF WEBB CITY, MISSOURI

Minutes of Library Board of Trustees

Date Meeting Held: March 3, 1970 Time: 5:00 P.M. Place: Library

Members Present: Rosamond Andersen, Bruce Benson, Harry Easley, Guy Jeffries, Mrs. C. B. Nance, Mrs. Ernest Palmer, Mrs. W. W. Waggoner, Dorsey Watson, Jack Reitz, John Campbell.

Members Absent: None

MINUTES

Minutes

The minutes of the meeting of February 3, 1970 were read and approved.

Bills Allowed

Mr. Reitz read bills totaling \$806.26. Mr. Watson moved the bills be allowed, seconded by Mrs. Waggoner. Motion carried.

Treas. Report

Mr. Watson gave the following treasurer's report:

Balance Forward (Jan. 31)	\$12,513.50
Receipts	1,433.58
Disbursements	1,093.67
Balance (Feb. 10)	12,853.41

Report on Paint for Overhead Pipes in Basement

Mr. Jeffries reported on the information he had obtained about the heat resistant paint. With the approval of the board, Mr. Jeffries was authorized to purchase the paint.

Light on Parking Lot

Mr. Easley reported that he had conferred with George Eads of the Empire District about setting the vapor light on the parking lot. The board agreed to authorize the Empire District to install the light.

North-South Fence on East line of Park Lot.

Mr. Easley reported that the owner of the property East of the library has requested a solid fence on the East line. Since arrangements have been made for a chain link fence, after some discussion, the motion was made by Mrs. Nance and seconded by Mrs. Andersen that the board purchase hedge to be set out East of the fence. Motion carried.

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Mrs. Earnest  
Palmer, new  
member of  
board.

Mr. Easley welcomed Mrs. Ernest Palmer  
as a new member of the library board.

Open House  
for National  
Library Week.

A discussion was held as to whether open  
house should be held during National Library  
week. After discussion, it was decided to  
wait until the parking lot is completed and  
have an open house which will be tied in with  
the completion of the parking lot.

Salaries

After Mr. Weitz was excused, Mr. Watson  
brought up the matter of salaries for the em-  
ployees of the library. Suggestions were made  
and a discussion was held about salaries and  
hours of the employees. Mr. Weitz was asked  
to return to the meeting to answer questions  
concerning the working schedules of the employees.  
By general consent it was agreed to postpone  
the decision as to salary increases.

Adjournment

Mr. Benson moved Mr. Watson seconded that the  
meeting adjourn. Motion carried. The meeting  
adjourned at 6:45 P.M.  
Next meeting April 7, 1970. Time 5:00 P.M.

*Mary Louise Haggren*  
Secretary

*Harvey Easley*  
President

CITY OF WEBB CITY, MISSOURI

Minutes of Library Board of Trustees

Date Meeting Held: April 14, 1970 Time 5:00 P.M. Place: Library

Members Present: Mrs. Rosamond Andersen, Bruce Benson, John Campbell, Harry Easley, Guy Jeffries, Mrs. C. B. Nance, Mrs. Ernest Palmer, Mrs. W. W. Waggoner, Dorsey Watson, Jack Reitz.

Members Absent: None

	<u>Minutes</u>
Minutes	The minutes of the meeting of March 3, 1970 were read and approved.
Bills Allowed	Mr. Reitz read bills totaling \$1,374.85. Mr. Watson moved and Mr. Jeffries seconded that the bills be allowed. Motion carried.
Treas. Report	Mr. Watson gave the following treasurer's report. Balance Forward (2-28) \$12,853.41 Receipts 438.21 Disbursements 806.26 Balance (3-19-) 12,485.36
Salaries	Mr. Watson, Chairman of the personnel committee, presented recommendations for an increase in salaries for the library employees. A discussion was held about the expenses of operating the library and the present income. After discussion and suggestions from board members Mr. Watson moved and Mr. Benson seconded that the following salary increases be made: Jack Reitz--monthly increase \$20.00 Vera Probert-Secy. Hourly increase .25 Assistant " " .15 Accountant monthly increase 5.00 The motion carried.
Levy Increase	In view of an increase in operating expenses of the library, the necessity of an increase in the library levy in the near future was discussed.

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Amended Motion	Mr. Jeffries suggested that the motion regarding salary increases be amended to include the effective date May 1, 1970. The amendment was accepted.
Light on Parking Lot	John Campbell reported that the light has been set on the parking lot.
Overhead pipes painted	The board expressed approval of the appearance of the overhead pipes after having been painted.
Signs on Parking Lot	Signs showing Entrance and Exit have been set on the parking lot. John Campbell reported that Bill Bohnstedt had given help with the signs.
Paving on Parking Lot	John Campbell reported he had received a price of \$1500.00 from the Independent Gravel Company for paving the parking lot. This bid has been accepted.
Letters of Appreciation	John Campbell reported that he had written a letter of appreciation to Bill Bohnstedt thanking him for his help and cooperation with the parking lot. A letter was written to Don Adamson thanking him for his cooperation in getting the fence set between his property and the library property.
Extra days vacation for Mrs. Lee	It was suggested by Mrs. Palmer that Mrs. Lee, assistant librarian, be given extra days vacation to compensate for the fact that she does not want to accept a salary increase.
Discount on Supplies	Mrs. Andersen suggested to Mr. Weitz that library supplies be ordered in quantity in order to secure a discount.

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Change in Personnel	Mr. Reitz reported the hiring of Lou Ann Franklin as a new employee in the library.
Librarian's Institute at Webster College	Vera Probert, secretary, is resigning and Mr. Reitz suggested Linda Parrish to replace Vera Probert. Dorsey Watson, chairman of personnel committee, will meet with Jack Reitz to interview Linda Parrish.
Adjournment	Mr. Reitz reported that he plans to attend the Librarian's Institute at Webster College April 26th to May 1st.
	There being no further business, Mr. Watson moved, and Mr. Benson seconded that the meeting adjourn. Motion carried. Meeting adjourned 6:00 P.M. Next meeting: May 5, 1970. Time: 5:00 P.M.

*Mary Louise Haggman*  
Secretary

*Richard B. Anderson*  
President



CITY OF WEBB CITY, MISSOURI

Minutes of Library Board of Trustees

Date Meeting Held: May 5, 1970 Time 5:00 P.M. Place: Library

Members Present: Mrs. Rosamond Andersen, John Campbell, Guy Jeffries,  
Mrs. W. W. Waggoner, Dorsey Watson, Jack Reitz.

Members Absent: Bruce Benson, Mrs. C. B. Nance, Mrs. Earnest Palmer.

Minutes

Minutes

The minutes of the meeting of April 14, 1970 were read and approved.

Treas.  
Report

Mr. Watson gave the following reasurer's report:

Balance Forward	\$12,485.36
Receipts	124.36
Disbursements	1,374.85
Balance	11,234.87

Bills  
Allowed

Mr. Reitz read bill totaling \$877.15. Mr. Watson moved and Mr. Jeffries seconded that the bill be allowed.

Change in  
salary of  
Jack Reitz

Mr. Watson explained that an error had been made in computing the base salary of Jack Reitz. In consideration of the fact that the base salary of Jack Reitz is \$383.00 per month instead of \$460.00 as had been reported when salary raises were approved in April. Mr. Watson moved and Mr. Campbell seconded that the raise for Mr. Reitz be \$40.00 per month instead of \$20.00, retroactive to May 1, 1970. Motion carried.

Letters

Copy of a letter to the mayor from Mr. Easley, submitting his resignation from the library board, was read.

Paving of  
Parking Lot

John Campbell reported that the paving has not been started yet.

Report on  
Librarians  
Institute

Jack Reitz reported on the Librarians Institute which he attended April 26th to May 1st.

Letter to  
Mr. Easley

Mr. Watson suggested that a letter of appreciation be sent to Mr. Easley. He has served for many years as a valuable member of the board.

