

1/66

The Board of Trustees of the Webb City Public Library met in regular session January 11, 1966 at 4:30 P.M. Trustees present were: Mr. Esley, Mrs. Palmer, Mr. Cruse, Mr. Watson, Mrs. Lebhart and Mrs. Gregory. Trustees absent: Mrs. Troxel, Mr. Bentley and Mr. Perry.

The minutes of the December meeting were read and approved.

Motion was made by Mr. Watson that the voucher in the amount of \$1,324.31 be allowed and warrant drawn to cover.

The treasurer reported:

Deposit	\$5,532.26
Cancel. Checks	1,013.91
Balance	\$,518.30

Motion was made by Mr. Watson that the Board authorize Mr. Reitz to attend the work shop at Columbia, February 7th to February 11th, providing a suitable substitute Librarian is obtained. The Library to furnish money for Mr. Reitz expenses.

There being no further business, meeting adjourned. Next meeting called for February 1st, at 4:30 P.M.

Harry Esley

President

Secretary

May 3, 1966

5/66

The Board of Trustees met in regular session
May 3, 1966 at 4:30 P.M. Trustees present: Mrs Palmer,
Mr. Watson, Mrs. Lobbart, Mr. Cross and Mr. Easley.

The minutes of the April meeting were read,
motion made they be approved.

The vouchers in the amount of \$1,156.⁶⁴ were
read, motion made by Mrs Watson that all bills be
allowed.

Mr Easley reported that the work men doing
sand blasting on building would have liability insurance.

The Treasurer reported a balance of \$6,830.⁰⁶
as of April 23, 1966

Mr Wade Wanglein, insurance adjuster is to be
notified that the Library Board requests that he state in
writing that there is no glass-coverage in ~~and~~ the policies
carried on building

Mr. Easley and Mrs. Ford were elected to President
and Vice-president of Library Board. Mrs Watson & Mrs
Lobbart elected as Treasurer & Secretary - all by acclamation.

There being no further business, meeting adjourned.

Benny Lobbart, Secy

LIBRARY BOARD MINUTES
June 14, 1966

The Library Board of Trustees met June 14, 1966, at 4:30 p.m. with the following present: Mr. Easley, Mr. Watson, Mr. Cruse, Mrs. Andersen, and Mrs. Holliday.

The new members were welcomed to the board.

Mr. Easley asked the Librarian to take the minutes in the absence of Mrs. Labhart, the Board secretary.

The minutes of the last meeting were read and approved.

After the voucher was read, Mr. Watson made the motion to approve the paying of the bills, and Mr. Cruse seconded with all in favor.

Mr. Easley reported that the Mayor would like to have someone to be present at the board meetings and a copy of the minutes be sent to the Mayor. Mr. Watson suggested that the Mayor be notified of the dates of the Library Board meetings.

It was agreed by all that the elective officers would be the executive committee.

The Librarian read and explained the annual report. Mr. Watson moved, and Mrs. Andersen seconded the motion, that the report be approved, with one copy being filed in the Library office and one copy to be filed at City Hall.

The treasurer's report was read and approved.

Balance forward May 1, 1966	\$6,830.06
Receipts	157.47
Disbursements	1,156.64
Balance June 1, 1966	5,830.89

Mr. Watson reported the Time Deposit certificate amount was, as of 6/3/66, \$6,028.23.

Mr. Cruse recommended that the executive committee meet and pass on matters for the months of July and August, as usual, until the next regular meeting in September.

The new committees were read. The Librarian was asked to make copies of the committees and send one to each board member in the near future.

The motion was made by Mr. Watson, and seconded by Mr. Cruse, to adjourn subject to call.

Jack Reitz
.....
Acting Secretary

Harry Easley
.....
President

LIBRARY BOARD MINUTES

September 6, 1966

The Library Board of Trustees met September 6, 1966, at 4:45 with the following present: Mr. Easley, Mr. Cruse, Mr. James, Mr. Thomas, Mrs. Andersen, Mrs. Holiday.

Terry James moved and Ernest Cruse seconded the approval of the bills.

The new budget for the Mayor was read and explained.

The Gaylord charging system was discussed, and the Librarian was to write for further information to be brought to the October board meeting.

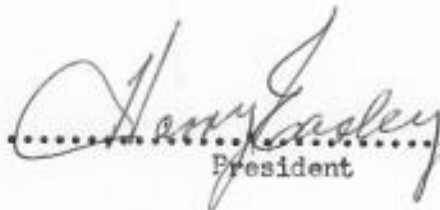
Terry James reported on the Building and Grounds committee meeting with the Hercules Insurance adjuster.

The Building committee was instructed to check into the price, etc., of paneling.

The treasurer's report was read and approved.

Balance forward		
	July 30, 1966	\$1,356.15
Receipts-----	taxes	76.63
	treasury certificate	3,000.00
	Total	<u>4,432.78</u>
Disbursements		<u>1,217.83</u>
Balance August 31, 1966		\$3,214.95

A fine free date and book sale were discussed.


.....
President


.....
acting Secretary

The Board of Trustees of the Webb City Free Library met October 11, 1966. Members present were Mrs. Anderson, Mr. Watson, Mr. James, Mr. Basley, Mrs. Holliday and Mr. Reitz.

The minutes from the previous meeting were read and approved.

Mr. James was given the authority to use his own judgement in pricing the repairs on the walls of the Library. It has been decided that the walls are to be paneled.

Mr. Basley requested that Mr. James check into having lights installed in the Library yard. Action had been taken to have this done in a previous meeting.

The total bills submitted were \$1,443.22. Mr. Watson moved they be approved, and Mr. James seconded the motion. The motion was approved.

Mrs. Troxel, Vice President, and Mrs. Palmer, Assistant Secretary, are no longer members of the Board due to expiration of terms. Mr. Basley suggested that nominations be made to fill the vacancies.

Mr. Watson moved that Mrs. Holliday be elected to the office of Assistant Secretary. Mrs. Anderson seconded the motion, and it was approved.

Mrs. Anderson moved that Ernest Cruse be elected Vice President. Mr. James seconded the motion. The motion was approved.

Mr. Reitz asked that the Board consider a Fine Free Day. A discussion followed on the best method to collect pass due books and fines. The Board decided that cards should be sent to all offenders. The following phrase is to be added:

"Books must be returned by October 28, 1966 or the Board of Trustees will turn the matter over to a Legal Advisor for such action as may be deemed necessary."

It was decided that October 28, 1966 would be the Fine Free Day. A notice is to be published in the Joplin Globe on October 24, 1966, and in the Wise Buyer on October 20 and 27, 1966.

Mr. James suggested that a "Suspension File" be established. The Book Committee is to take this into consideration.

The Book Committee is to examine the old books before setting the book sale date.

Mr. Reitz reported that additional shelves are needed for the childrens' section. Mr. Kamler of Webb City High School would build these for three hundred (\$300.00) dollars. Mr. Reitz was given approval by the Board to contact Mr. Kamler

for additional information.

Mr. Reitz reported that his trip to The Library Workshop was most inspiring.

Mr. Watson submitted the following Treasurer's Report:

Balance forward as of August 31, 1966	\$3,214.95
Receipts	33.89
	<hr/>
	3,248.84
Disbursements	1,008.06
Balance Sept. 30, 1966	<hr/>
	2,240.78

Mr. Watson moved to adjourn.
The motion was seconded by Mr. James.

The Board of Trustees of the Webb City Free Library met November 1, 1966. Members present were Mr. Watson, Mr. Easley, Mr. Reitz, Mr. Cruse, Mrs. Anderson and Mrs. Holliday.

The minutes from the previous meeting were read and approved.

Mr. Easley reported the northeast wall of the Library has rotted. Mr. Cruse was instructed to contact Mr. James, and ask him to have a carpenter make an estimate of the cost to repair the wall.

Mrs. Anderson reported that the old books had been checked in preparation for the book sale.

Mr. Reitz reported that 38 books had been returned in response to the cards that were sent out. Some of these books dated back to April, 1965. There are 59 books still overdue.

The Board decided to cancel the Fine Free Day because of the response to the cards.

Mr. Watson suggested contacting Jim Thomas about securing an off duty police officer for the purpose of making house calls on pass due offenders. He would be instructed to collect the books and fines. The officer would be requested to wear his uniform. It was agreed to let Mr. Thomas suggest the amount of payment for this job.

Mr. Watson submitted the following Treasurer's Report:

Balance forward as of Sept. 30, 1966	\$2,240.78
Receipts	67.60
	<u>2,308.38</u>
Disbursements	1,443.22
Balance October 30, 1966	<u>865.16</u>

Mr. Easley requested that the Board appoint someone else to attend the Quartly meetings of The Border Library System. He is unable to attend all of the meetings because of business commitments.

Mrs. Anderson moved that Mr. James replace Mr. Easley at these quartly meetings. Mr. Cruse seconded the motion, and it was approved. Mr. Reitz will also attend these meetings.

The date for the Book Sale was discussed. It was decided that the sale should be soon after November 8, 1966.

Jack Reitz was authorized to attend the Missouri Library Association meeting in November.

Mrs. Anderson said she may be able to represent our Board in the Trustee Session of the M.L.A.

Mr. Watson moved to adjorn.

The Board of Trustees of the Webb City Free Library met December 6, 1966. Members present were Mr. Cruse, Mr. Reitz, Mr. Easley, Mr. James, Mr. Watson, Mrs. Holliday, Mrs. Gregory, and Mrs. Anderson.

The minutes from the previous meeting were read and approved.

Mr. Watson submitted the following Treasurer's Report:

Balance forward as of October 31, 1966	\$865.16
Receipts	<u>9.58</u>
	874.74
Disbursements	<u>849.17</u>
Balance November 30, 1966	25.57
Deposit December 1, 1966	<u>5,070.14</u>
Balance December 5, 1966	5,095.71

Current bills were read by Mr. Reitz. Mr. Watson moved that they be approved. Mrs. Anderson seconded the motion. The motion was approved.

Mr. Easley reported that the northeast wall of the Library had been repaired. The total cost being fifty (50.00) dollars.

Mr. Easley suggested that since Mr. Reitz had received only one week of his vacation that the Board decide what should be done concerning the second week. Mr. Reitz said he could not be away from the Library at this time due to the pre-holiday rush. Since the policy of The Library is not to carry vacation time over from one year to the next, The Board decided to pay Mr. Reitz for the additional week. Mr. Watson made the motion to this effect and Mr. James seconded it. The motion carried.

A letter, which had been drafted by John Webb, City Attorney, to be sent to pass due offenders, was introduced to The Board. The Board agreed that the letter was to the point and most appropriate for this use. The Board decided that due to the fact that Mr. Webb would not send a letter to past due offenders unless it carried the city letterhead it would not be possible to duplicate

