

1/64

January 7, 1964


The Board of Trustees of the Webb City Public Library met in regular session January 7th, 1964, with Mr. Easley presiding. Other Trustees present were: Mr. Ernest Cruse, Mrs. Ernest Palmer and Mrs. Labhart.

The vouchers in the amount of \$1,034.44 were read and motion made by Mr. Cruse that they be allowed.

The Board authorized Mr. King to proceed with the work of installing shelving in the Southwest basement rooms in order to store back issues of magazines and newspapers. Material for shelving to be #1 clear lumber at a cost of \$189.00 plus the 2 x 4's in the amount of \$25.00. Mrs. Palmer moved that we authorize Mr. King to proceed.

There being no further business, the meeting adjourned.

Secretary


President

2/64

February 4, 1964

The Board of Trustees of the Webb City Public Library met in regular session February 4th, 1964, with Mr. Masley presiding. Other trustees present were Mrs. Palmer, Mr. Watson, and Mr. Bentley.

The vouchers in the amount of \$2,059.92 were presented by the librarian, Mr. Reitz, and a motion was made that they be allowed.

The Board authorized Mr. Reitz to hire two High School girls to be trained by him to help on a part time basis, at a beginning pay of 50¢ an hour.

It was agreed to pay dues again for two members of the board to the Mo. Library Association. Mrs. Labhart and Mrs. Palmer were selected.

The librarian was asked to present a list at the next Board meeting of those books asked for and not in the library.

The possibility of the Library acquiring a projector for use by clubs and other groups was discussed.

Satisfaction was expressed by members present in the work already accomplished in making the north room in the basement into a convenient and attractive room for storage of back issues of papers and magazines. Mr. King was commended for the way he had put up wall paneling and shelving.

The meeting adjourned at 3 o'clock.

Elizabeth and Palmer
Secretary

Harry Early
President

3/04

March 3, 1964

The Board of Trustees of the Webb City Public Library, met in regular session March 3, 1964 with Mr. Easley presiding. Trustees present were: Mr. Cruse, Mrs. Palmer, Mrs. Labhart, Mr. Easley and Mr. Watson.

The minutes of the February meeting were read and approved.

The vouchers in the amount of \$1,024.34 were presented by Mr. Reitz, motion made that they be paid.

The treasurer reported:

Balance 2-1-64		\$10,489.46
	Receipts	1,183.58
	Disb.	<u>2,059.92</u>
Balance March 1, 1964		\$ 9,613.12
Time Deposit	\$5,463.64	
Savings	<u>1,549.04</u>	
Total	7,012.68	

The Board authorized Mr. Reitz to purchase a new set of encyclopedia.

Mr. Easley reported that a committee from the Missouri Library Association has requested a meeting with the Webb City Library Board of Trustees on March 31, 1964, at 7 P.M. The meeting will require no more than an hour and the regular board meeting for April will follow.

The Board authorized Mr. King to repair and lower ceiling in South basement room.

Mr. Reitz requested and was given permission to remove from files, library cards which have been inactive for five years or more. Citizens residing in the Stones Corner area and in the Webb City School District, will be issued library cards and have the same Library privileges as Webb City residents.

There being no further business, meeting adjourned.

Beverly Labhart
Secretary

Harry Easley
President

5/64

May 5th 1964

The Board of Trustees of the Webb City Public Library met in regular session May 5th, 1964 with Mr. Easley presiding. Trustees present were: Mrs. Troxel, Mr. Watson, Mr. Bentley, Mrs. Labhart and Mr. Cruse.

The minutes of the March meeting were read and approved. Mr. Easley reported on the meeting held with the State Committee here in the library March 31st.

Vouchers in the amount of \$1,133.31 were presented by Mr. Reitz. Motion made by Mr. Watson they be allowed.

Motion was made by Mr. Bentley that the North room be paneled and that whatever repairs necessary be made in Janitor's room.

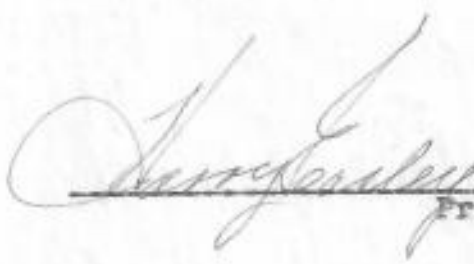
It was agreed by Board members that we have an estimate on sand blasting the Carthage stone trim on the exterior of building to improve appearance.

The Librarian was authorized to purchase the 1964 complete revised set of Encyclopedia Britannica and in addition the Jr. Encyclopedia, purchase to be made from Webb City Public Library fund.

The resignation of Sharon Mc Clellan was read.

The Board authorized the purchase of a new typewriter at a cost of \$151.00 including trade-in and one year guarantee on parts and labor.

There being no further business, meeting adjourned.



President



Secretary

6/64

June 2, 1964

The Board of Trustees of the Webb City Public Library, met in regular session, June 2nd, 1964 with Mr. Easley presiding. Trustees present were: Mrs. Palmer, Mr. Cruse, Mr. Watson, Mr. Easley, Mrs. Labhart and Mrs. Troxel. Mr. Easley informed the Board that Mrs. Helen Gregory has been appointed by the Mayor and the City Council to serve on the Board, filling the vacancy of Mrs. Marjorie Adamson.

Minutes of the May meeting were read and approved.

The vouchers in the amount of \$1,463.51 were read and motion made that they be allowed.

The Treasurer reported:

Balance 5-1-64		\$7,344.42
Receipts		193.93
Disbursements		<u>1,133.31</u>
Balance June 1st		\$6,405.04
Savings	Time Deposit	\$5,463.64
	Int. June 1st	<u>163.91</u>
		5,627.55
	Savings Acct.	1,549.04
	Int.	<u>7.74</u>
Total Savings		\$7,184.33

The Librarian read the 49th Annual Report. Mr. Reitz was authorized to contact Mr. Cusack the Accountant, to audit and balance all library accounts. Mr. Dorsey Watson agreed to cooperate in this project. The Board authorized the Board President and Secretary to sign Annual Report when complete.

Motion was made by Mrs. Troxel that the current officers serve another year. Motion seconded by Mr. Watson.

There being no further business, meeting adjourned.

Beverly P. Labhart
Secretary

Harry Easley
President

9/64

September 1, 1964

The Board of Trustees of the Webb City Public Library met in regular session September 1st, 1964. Trustees present were: Mr. Easley, Mr. Cruse, Mrs. Palmer, Mr. Dorsey Watson, Mrs. Labhart, and Mrs. Troxel.

The minutes of the June meeting were read and approved.

The vouchers in the amount of \$899.07 were read and motion made by Mr. Watson that they be allowed.

Mr. Reitz reported the purchase and delivery of the new encyclopedia at a cost of \$266.13, drawn on the Free Public Library account. The September 1st balance in this account being \$614.06.

Mr. Watson made a motion that the Board establish a policy that under no circumstances shall the furnishings be removed from the premises of the building. Mr. King will be requested to mark all furnishings as belonging to the Library.

Mr. Watson made a motion that the Jasper County Librarian be advised that the Webb City Library is not in favor of charging out-of-city patrons a library card fee for use of the Library's books. This motion seconded by Mrs. Troxel.

Motion was made by Mrs. Troxel that the Librarian be authorized to purchase a ten-key Olivette Underwood adding machine from Doyle's, at a cost of \$130.25 plus trade-in.

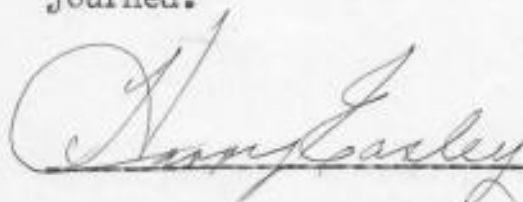
The Treasurer reported:


June 30, 1964	Balance	\$5,123.48
	Receipts	<u>141.32</u>
		5,264.80
	Disburs.	<u>1,751.26</u>
August 1, 1964		3,513.54
	Disburs.	<u>1,370.01</u>
	Balance September 1st,	\$2,143.53

Mr. Reitz was advised to inform the Smith Bros. Union that they be allowed to use Library Club Room for their Sept. meeting, and Mr. King be paid \$5.00 for janitor services. Permission for future meetings withheld until after October Board meeting.

Regarding the salary of Mr. Reitz: Motion was made by Mr. Watson to increase Librarian's salary \$25.00 per month effective September 1st, 1964. Seconded by Mrs. Troxel.

There being no further business, meeting of Board adjourned.

 Ann Easley President

 Beverly Labhart Secretary

10/64

October 6th, 1964

The Board of Trustees of the Webb City Public Library met in regular session Tuesday October 6th, 1964 with Mr. Easley presiding. Trustees present: Mr. Watson, Mr. Easley, Mrs. Troxel and Mrs. Labhart.

The minutes of the September meeting were read and approved.

The Treasurer reported the Webb City Public Library account as follows:

September 1st Balance	\$2,251.66
Receipts	<u>96.81</u>
	\$2,348.47
Disbursements	<u>899.07</u>
Balance October 1st	\$1,449.40
Free Public Library Account:	
September 1st Balance	\$614.06
Disbursements	<u>245.23</u>
	\$368.83
Receipts	<u>164.75</u>
Balance October 1st	\$533.58

Motion was made by Mr. Watson that the vouchers in the amount of \$1,191.43 be allowed.

The Board agreed that the use of the Club Rooms be confined to groups presently meeting in Library and that any exceptions to be presented to the Board for consideration.

There being no further business, meeting adjourned.

Beverly Labhart
Secretary

Harry Easley
President

11/64

November 10th, 1964

The Board of Trustees of the Webb City Public Library met in regular session Tuesday November 10th, 1964 with Mr. Esley presiding. Trustees present: Mr. Cruse, Mr. Bentley, Mrs. Palmer, Mr. Esley and Mrs. Lehart.

The minutes of the October meeting were read and motion made that they be approved.

The Treasurer's report was not available.

The vouchers in the amount of \$1,159.71 were read and motion made by Mr. Cruse that they be allowed.

There being no further business the meeting ajourned.

Beverly Lehart Secretary

President

12/64

December 1, 1964

The Board of Trustees of the Webb City Public Library met in regular session December 1st, 1964. In the absence of Mr. Easley, Mr. Bentley presided.

The minutes of the November were read and approved.

The vouchers in the amount of \$998.34 were read in motion made by Mr. Watson that they be allowed.

The treasurer's report was omitted until a later date when tax money is distributed.

Mr. Watson moved that the Library be closed Saturday December 26th in accord with other public offices.

There being no further business, meeting adjourned.

_____ Secretary

Harry Easley President