

January 3, 1961

The Board of Trustees of the Webb City Public Library met in regular session at the Library on January 3, 1961.

Members present were Mrs. Troxel, Mr. Cruse, Mr. Perry, Mr. Watson, Mr. Easley, and Mr. Bentley.

Mr. Bentley, President, presided.

The minutes were read and approved.

The Treasurer reported a balance on January 1, 1961, of \$8,822.23. The voucher for the month of December for the amount of \$868.08 was read and allowed.

The Librarian reported 24 new registrations in December and the circulation for the month was 2,433, which is almost 400 more than for this month last year. Mrs. Baldrige read a list of 81 new books that have been added to the Library collection.

Mr. Gene Hughes met with the Board and presented recommendations to repair the Library building. He will oversee the work for a 10% fee. The Building Committee and the Executive Committee will meet with Mr. Hughes.

Mr. Perry made a motion to employ Mrs. Kesinger. This motion was seconded, voted, and carried.

Mr. Easley made a suggestion to set up a committee to work on the history of Webb City. They would contact Mrs. Rozelle to see if she would be interested in working with them on the project.

No further business appearing, the Board was adjourned upon motion by Mr. Watson.

Marie Baldrige, *see pro-tem*  
Secretary

Approved this seventh day of February, 1961

John P. Bentley  
President

February 6, 1961

The Board of Trustees of the Webb City Library met in regular session at the library on February 6, 1961

Mr. Bentley, president, presided

The minutes of the previous meeting were read and approved

The treasurer reported a balance of \$14041.98. The voucher of \$868.08 for January was allowed. February voucher accepted \$1275<sup>00</sup>/<sub>100</sub>, 69

New registrations in January amounted to 19 adult and 41 juvenile  
Circulation for the month was 1062 adult and 1849 juvenile books  
New books added: 36 adult, 5 juvenile.

The matter of two insurance policies, one for 4 years and one for 5 years was explained by the treasurer.

After Mr. Gene Hughes, architect, presented several sets of figures and alternate plans for building repairs, discussion followed and the Building and Finance committee was authorized to accept bids after consultation by telephone with board members.

A move was made and seconded to explore with the librarian the possibility of inaugurating a visual aid program.

It was reported that Mrs. Alice Rozelle would soon decide upon what the cost of a historical survey of Webb City might be.

It was moved and seconded that effective February 1st, wages for Mrs. Atterbury be raised to \$1.00 an hour.

Adjourned .

*Lizbeth Ruth Palmer* sec. pro tem.

Approved March 7, 1961

*John P. Bentley*  
President

*Those present*

*Bentley  
Cuzan  
Watson  
Perry  
Palmer  
(Hughes)*

March 1 1961

The Board of Trustees of the Webb City Public Library met in the Library in regular session on March 7 1961 with all members present.

Mr Bentley, President, presided.

The minutes of the previous meeting were read and approved.

The Treasurer reported a balance of 13,972.50 as of March 1 1961.

The voucher for February of 672.70 was allowed.

The Librarian reported a circulation for the month of February Of 2427.

Mr Gene Hughes architect, presented final specifications for the remodeling and repairing of the Library building.- , the total cost to be 4250.54 including the architect's fee of 386.40.

A motion was made and carried to accept this proposal and that the entire project be awarded to competent builders. ( Motion Easley , Perry)

The Librarian reported on her week in Columbia at the state Conference for administrative librarians.

No further business appearing the Board was adjourned.

Mayme Adams Secretary

Approved this fourth day of April 1961

----- President

April 4 - 1961

4/4/61

The Board of Trustees met for the regular meeting at the Public Library on April 4th with Mrs. F.E. Troxel presiding.

Others present were Mrs. Baldrige, Mrs. Palmer, Mr. Cruse, Mr. Perry and Mr. Easley.

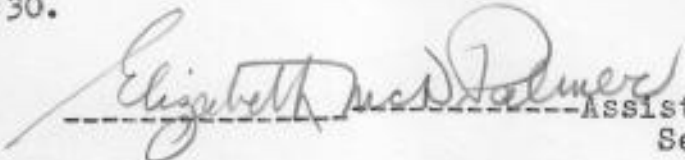
After the minutes of the previous meeting had been read and ~~app~~ approved, the voucher for March 1961 for ~~the usual~~ sum of ~~\$672.70~~ 5,292.44 ~~plus the additional amount of~~ for the remodeling and repairing of the building, was allowed. This leaves the balance as of April 1st, 1961 \$9,444.41

Book circulation for the month of March was 2,944

In the absence of the regular secretary it was moved and seconded that Mrs. Palmer be named assistant secretary.

The librarian was instructed to make reservations for delegates to the meeting in Springfield on April 17th and to go ahead with plans for an open house at our own library on the following day, as recognition of National Library Week.

The meeting adjourned at 7:30.

  
----- Assistant  
Secty

Approved May 2, 1961

666  President

May 2 1961

The Board of Trustees of the Webb City Public Library met at the Library in regular session on May 2 1961

Members present were Mrs Palmer, Mrs Labhart, Mrs Adamson, Mr Bentley, Mr Cruse and Mr Watson.

The minutes of the previous meeting ( April 4) were read by Mrs Palmer Secretary pro tem. They were approved.

The voucher for April to the amount of 601.83 was read and approved.

Mr Watson, treasurer reported the balance for April 1 to have been 13,544.65, disbursements 5292.44, receipts 248.92, leaving a balance on May 1 of 8,500 .13.

The Librarian reported that the circulation for the month of April was 3174, which was the largest for any month in the last 15 years.

A discussion was held concerning the many books lost to the Library in each year. Various ways and means of recovering these books were advanced, including telephone calls by the Librarian and perhaps a boy to get out and collect the books.

The President asked that the Book Committee meet and offer a list of books they think will help our Library collection.

The Board voted to postpone the next regular meeting from June 6 to June 13. 14

The Librarian stated that she would attend the second Conference for Librarians at Columbia on June 4 to June 9.

The Secretary was asked to write notes to the following thanking them for their assistance at our Open House on National Library week in April  
Mr and Mrs Robert Cummings ( Potted plant)  
Mr Alois Johns-Howell Biscuit Co ( Cookies)  
and a note also to Mr Gene Hughes architect, for the excellent job he did in remodeling and redecorating the Library Building.

No further business appearing, the Board adjourned.

The President urged all members to try to attend the next Board meeting, when there would be an election of officers.

*Marye C. Adamson* - Sec

Approved this thirteenth day of June 1961

-----President

June 6 1961

The Board of Trustees of the Webb City Public Library met in the last session of the year at the Library on June 6 1961.

Mr Dorsey Watson presided in the absence of the President.

Members present were Mrs Labhart, Mrs Adamson, Mr Cruse, Mr Watson and Mr Easley.

Minutes of the last meeting were read and approved.  
The treasurer's report showed a balance of 8138.06. The voucher for May to the amount of 815.01 was read and approved.

The 46th annual report of the Library was read by the Librarian.

Items of interest to the Board were :

31,057 circulation for the year.  
3403 cards in the Library files  
15,804 books on the shelves  
1206.85 spent on books for the year  
313.72 spent for periodicals and newspapers.

It was moved and seconded that the report be accepted and be made a matter of record by being filed in the minutes.

Mrs Baldrige reported on the conference she had attended at Columbia for administrative librarians in which " Library Buildings" was the main topic of discussion.

A list of new books was presented by the Librarian and a copy of the list given to each board member.

A list of books recommended by the Book Committee was read and turned over to the librarian with the request that she order the books as soon as possible.

The following officers were elected by acclamation for the year 1961-62

Mr Harry Easley , president  
Mrs Mary Louise Troxel , vice president  
Mrs Beverly Labhart, secretary  
Mrs Elizabeth Palmer, assistant secretary  
Mr Dorsey Watson, treasurer.

A motion was made to allow Mr Easley to take care of and remodel the entrance to the Library during the summer.

There was a general discussion concerning the book budget for the coming year but no action was taken.

No further business appearing, the Board adjourned.

Marylou C. Adamson Secretary

Approved this third day of October 1961

Harry Easley  
President

October 3, 1961

The Board of Trustees of the Webb City Public Library met at the Library October 3, 1961.

Mr. Harry Easley, President presided.

Members present were, Mr. Easley, Mrs. Palmer, Mrs. Adamson, Mrs. Lebhart, Mr. Cruse, Mrs. Troxel, and Mr. Watson.

The Minutes of the June meeting were read and approved. The vouchers in the amount of \$831.67 were read and approved.

The Treasurer's report showing a balance of \$5,673.74 was read and approved.

The Librarian reported on the new books and also announced that she had been conducting high school students on morning tours of the Library.

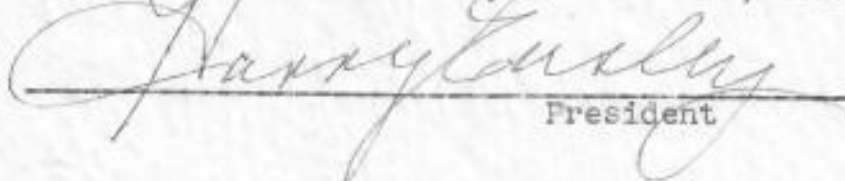
Mr. Easley notified the Board that the former janitor had resigned and that the services of Mr. Bill King had been obtained to replace him. Mr. King was hired at the same salary.

Mr. Easley also mentioned the need of a new screen door, new hand rails for entrance, outside paint on trim of building, and some plumbing changes in the building. Mr. Easley will obtain bids and present them to the Board in the near future.

There being no further business, Mr. Watson moved that we adjourn.

 Secretary

Approved this seventh day of November, 1961

  
President

