

Free Public Library

OFFICE OF THE LIBRARIAN

Webb City, Missouri

The Board of the Webb City Public Library met in regular session at the Library on January 6 1959, with Mr John Bentley presiding.

Members present were Mrs Watson, Mrs Adamson, Mr Cruse, Mr Perry and Mr Bentley.

The minutes were read and approved.

Expense bills for the month were read by Mrs Baldrige, amounting to 828.73. By motion they were approved and ordered paid.

The Librarian gave her report on the new books received during the month and the circulation for the month.

Mr Perry was appointed to investigate the pay of other librarians in libraries comparable in size to ours.

The Book Committee was asked to submit a list of basic books that should be included in our shelves.

No further business appearing, the Board adjourned on motion of Mr Perry, seconded by Mr Cruse.

Maryann C. Adamson
-----Secretary

Approved this third day of February 1959

John B. Bentley
----- President.

The Board of the Webb City Library met in regular session at the Library on February 3rd, 1959, with Mr. John Bentley, President, presiding.

Members present were Mrs Aylor, Mrs Troxel, Mr. Perry, Mr. Cruse, Mr. Bentley and Mr. Wise. Mr. Wise was appointed acting Secretary in absence of Mrs Anderson, Secretary.

1. Minutes of last meeting were read and approved.
2. Mr. Perry, the committee of one, to report on salaries of other librarians in other libraries of comparable size, made reports on Nevada, Carthage, Aurora and Neosho. Matter continued for further discussion awaiting further reports.
3. Mrs Baldrige, librarian, read monthly report of expenditures in amount of \$664.03, approved.
4. Mrs Baldrige, librarian, read monthly report. Approved.
5. Discussion concerning purchase of posters and bookmarks for National Library Week. Purchase of posters, book marks and Ad mat by librarian authorized by motion, seconded and carried.
6. Mrs Eustace D. Kesinger employed as custodian in place of her husband, Eustace D. Kesinger, resigned, at same salary, on motion made, seconded and carried.
7. Motion made, seconded and carried to increase fire and extended insurance on library building from \$17,000.00 to \$83,000.00, or 80% of appraised value of \$103,442.00 under 80% coinsurance plan as per report of Waggoner, Myers and Cummings Insurance Agencies dated January 29th, 1959, and vandalism insurance recommended therein, same to be insured proportionately in equal shares between the three Agencies. (Report of said Agencies herewith).

No further business appearing, motion made, seconded and carried to adjourn.

George W. Wise
Acting Secretary

Approved this _____ day of March, 1959.

John P. Bentley
President

3/13/59

The Board of Trustees of the Public Library met in regular session on March 3 1959 at the Library with Mr John Bentley President presiding.

The following members were present- Mrs Watson, Mrs Adamson, Mr Wise, Mr Bentley, Mr Cruse and Mr Perry.

The minutes of the last meeting were read and approved

Premiums to the amount of 649.39 were ordered to be paid from the Library Reserve fund, the following firms participating:

The Waggoner Insurance Agency ----- 198.85

Cummings Insurance Agency -----226.05

Myers Insurance Agency -----224.49

A motion was made by Mrs Watson and seconded by Mr Wise that we omit Vandalism insurance as being too expensive.

Mr Perry reported that he had hired Deward Roberts to complete the painting of the screens at 1.50 per hour.

It was agreed by the Board that the paint for the exterior of the building be purchased from the dealer quoting the best price on good quality paint.

Expense bills for the month, amounting to 775.46 , were read by the secretary. By motion they were approved and ordered paid.

The secretary read the Librarian's report on new books received and the circulation of the month.

No further business appearing, the Board adjourned on motion of Mr Cruse, seconded by Mr Perry.

Thayne C. Adamson -----Sec.

Approved this third day of March 1959

----- President.

May 5 1959

The Board of Trustees of the Webb City Public Library met in regular session at the Library on April 4 ^{14 59} with Mr John Bentley President presiding.

These members were present- Mrs Troxel, Mrs Watson, Mrs Adamson, Mr Wise and Mr Bentley.

The minutes were read and approved.

Expense bills for the month amounting to 1489 ²³ were read by the secretary. By motion they were approved and ordered paid.

The secretary read the Librarian's report on new books received at the library and the circulation for the month.

A letter was read from the State Library in which they suggested a list (Standard list) of books which every library should own. One of these books was "A buying list of books for small libraries". By using this book it was suggested that we might determine whether or not our library has the essential books on its shelves.

This letter also called attention to a service which the state Library makes available to small Libraries whenever it is requested. This is a survey by a trained consultant from the state library in which our Library would be looked over for several days, and its books and services evaluated. In this survey recommendations are made for the general improvement of the Library and its services.

The Secretary was requested to write the State Library and request this service as soon in the fall as it will be available.

Mrs Adamson was named by Mr Bentley as the official delegate to the Governor's Conference ^{for trustees} to be held in Springfield on May 4.

No further business appearing, the Board adjourned on motion by Mrs Watson, seconded by Mrs Troxel.

Mayme Adamson ----- Sec

Pres

June 2 1959

The Board of Trustees of the "ebb City Public Library met in regular session at the Library May 5, 1959 with Mrs Glena Aylor presiding.

The following members were present- Mrs Aylor, Mrs Troxel, Mrs Adamson, Mr Wise, Mr Cruse and Mr Perry . Mrs Aylor welcomed Mrs Wm. Labhart and Mr Dorsey Watson who will take their places on the Board of Trustees at the June meeting.

The minutes of the last meeting were read and approved.

Mrs Adamson gave a brief report of the Governors Conference for Public Library Trustees, to which she was sent as an official delegate on May 4.

Mr Wise read the Librarian's report on the new books received and the circulation for the month.

Expense bills for the month amounting to 870.61 were read by the secretary. By motion they were approved and ordered paid.

There was a discussion on the suggestion from the State Library that we buy some standard book selection guides to help us in acquiring the essential books for the Library. A motion was made by Mr Perry, seconded by Mr Cruse that we ask the Librarian to order these guides. The books in question are

A Buying List of Books for Small Libraries
Standard Catalog for Public Libraries

It was announced that Mrs Baldrige , Librarian, would attend the State Conference for Librarians at Columbia Missouri on May 11. A motion to adjourn was made by Mr Wise and seconded by Mr Cruse.

Maryne Adamson ----- sec

Approved

----- President

The Board of Trustees of the Webb City Public Library met in regular session at the Library on June 2 1959 with Mr John Bentley President, presiding.

Members present were Mrs Troxel, Mrs Labhart, Mrs Adamson, Mr Watson, Mr Cruse and Mr Bentley.

Mr Bentley, President of the Board welcomed Mrs Labhart and Mr Watson as new members of the Board.

Minutes of the last meeting were read and approved.

An election of officers was held with the following elected to serve for the ensuing year-

Mr John Bentley President
Mrs Fred Troxel Vice- President
Mr Dorsey Watson Treasurer
Mrs Don Adamson Secretary

The Board re- elected Mrs Marie Baldrige Librarian, Mrs Shirley McFarlane assistant Librarian
Mr Kessinger Custodian

Mrs Baldrige Librarian, read the monthly and the annual reports. Approved.

No further business appearing, the motion was made seconded and carried to adjourn.

Mayra C. Adamson Sec

Approved this 2nd day of June 1959

John P. Bentley pres

The Board of Trustees of the Webb City Public Library met in regular session at the Library on October 6 1959. with Mr Bentley presiding.

Members present were Mrs Troxel, Mrs Labhart, Mrs Adamson, Mr Bentley, Mr Wise, Mr Watson, Mr Perry and Mr Cruse.

The minutes of the last meeting that of June 2 1959 were read and approved.

Mrs Baldrige librarian, read the monthly report of expenditures for September to the amount of 486.69. According to her report the circulation of the library for the summer months averaged 2232 books per month. Mr Wise moved to accept this report and Mrs Troxel seconded. Motion passed.

The President discussed the advisability of revising the By-Laws for the Library and urged each member to familiarize himself with the present by-laws to ascertain what changes are necessary.

There was a discussion by the Board on the subject of Library Consolidation and the secretary was instructed to write for more information on the subject.

The Secretary was instructed to write to the State Library and ask that a survey and inventory be made of our Library as proposed by Miss Bothe of the State Library office last April

Mr Freeman, a High School, faculty member appeared before the Board to discuss the use of the Camera Club room by High School students working on the school Annual. After discussing the matter, permission was granted provided the students were properly supervised at each meeting, and completed their work by ten o'clock.

Mrs Baldrige reported that the assistant Librarian Mrs Shirley McFarlane had resigned and she suggested that Mrs Atterbury be employed in her place. ✓

The Librarian recommended the closing of the Library at 7 o'clock on Friday nights, since there are very few book borrowers on that night. A motion was made by Mr Perry and seconded by Mr Watson that we accept this recommendation. Motion carried.

No further business appearing, the Board adjourned.

Marjorie Adamson Sec

Approved this --- of November 1959

John P. Bentley President

