

Board of Trustees

Webb City Public Library

Date: Tuesday, September 15, 2020

Time: 7:00 PM

Location: Third Floor Meeting Room or Zoom

Minutes

Call to Order: Jim Latimer called the meeting to order at 7:04 PM

Present: Jim Latimer, Sue Oliveira, Sharon Barton, Lisa Martin, Lucinda Copeland, Cathy Hall, Edy Newby, Jennifer Hoffman (zoom.us)

Absent: George Thullesen

Consent Agenda: Sue Oliveira made the motion to accept the consent agenda; Cath Hall seconded; unanimous

Committee Reports: Building and Grounds: Jake reported that it appears that the roof leak has been fixed in the north entrance. He will be getting bids to repair the wall and ceiling damage to present at the October meeting.

Old Business: Any old business to come before the Board

New Business: Any new business to come before the Board

Director's Report: The WCLDF meeting will be Thursday, September 17th at 4:00 PM

The contract with Simpson Lawn Care was terminated. Final notice to be sent by letter. Alternate services have been obtained through the local Boy Scout Troop. Any remaining work to be completed in house.

Jake has started the process of becoming a notary. He submitted his notary public application and is waiting to be approved so he can order the supplies.

Jake will be hosting South West Missouri Library Director's on September 28th so they may tour the building and see how we are operating with COVID-19.

Circulation is improving, but has not yet recovered. Jake is coming up with ideas on how to let people know we are open to the public.

Next meeting will be on October 30th at 2:00 PM

Adjourn: Jim Latimer adjourned the meeting at 7:22 PM

Jim Latimer, President

Jake Johnson, Recording Secretary