

Board of Trustees

Webb City Public Library

Date: Tuesday, November 19, 2019

Time: 6:00 PM

Location: Third Floor Meeting Room

Minutes

Call to Order: Jim Latimer called the meeting to order at 6:02 PM

Present: Jim Latimer, Bruce Waggoner, Sue Oliveira, Sharon Barton, Lucinda Copeland, Lisa Martin, Cathy Hall, George Thullesen

Absent: Edy Newby

Consent Agenda: Bruce Waggoner made the motion to accept the consent agenda; Sue Oliveira seconded; unanimous

Committee Reports: Building and Grounds: Trane: Jake reported the air handler had to have the shaft and ball bearings replaced. Total with parts, labor, and balancing costs \$2,865.80.

Carpet: Jake reported the carpet and materials for the children's library has been purchased for \$2920.00 and will be held at Smith's until the March installation.

No other committee reports to come before the Board

Old Business: Renew genealogy lease: George Thullesen made the motion to approve the renewal of the lease at \$100 per year with the same lease terms; Cathy Hall seconded; motion passed 7 -1.

No other old business to come before the Board

New Business: No new business to come before the Board

Director's Report: Jake reported the Missouri State Library report has been filed, and he has not heard back from the State Library if the report was satisfactory. Physical circulation was up over 2,200 checkouts for a total of 40,068 items circulated. Digital circulation was up by 800 checkouts for a total of 5,523. The Library added 818 new patrons for the last fiscal year.

Next board meeting will be on January 21, 2020 at 6:00 PM

Adjourn: Jim Latimer adjourned the meeting at 6:23 PM

Jim Latimer, President

Jake Johnson, Recording Secretary