

Board of Trustees

Webb City Public Library

Date: Thursday, October 31, 2019

Time: 2:00 PM

Location: Third Floor Meeting Room

Present: Jim Latimer, Bruce Waggoner, Lisa Martin, Sue Oliveira, Lucinda Copeland, Edy Newby, Sharon Barton

Absent: George Thullesen, Cathy Hall

Minutes

Call to Order: Jim Latimer called the meeting to order at 2:05 PM

Consent Agenda: Bruce Waggoner made the motion to accept the consent agenda; Sue Oliveira seconded; unanimous

Committee Reports: Building and Grounds: Air handler is getting loud again, Trane has been called and will hopefully be here on Friday, November 1st to look at it.

With mowing season over, Adam Simpson will start making preparations for building the fence in the north parking lot.

Old Business: No old business to come before the Board

New Business: Amend the FY 2019 budget: Lucinda Copeland made the motion; Lisa Martin seconded; unanimous

Renew genealogy lease: Bruce Waggoner made the motion to approve the renewal of the lease at a \$500 yearly fee an increase of \$400 per year with the same lease terms; no second; Bruce Waggoner withdrew his motion

Sue Oliveira made a motion to table the lease agreement until we get a detailed treasures report, Sharon Barton seconded; unanimous

No other new business to come before the Board

Director's Report: The library will be closing March 16-21, 2020 for carpet replacement, LED conversion, and deep cleaning and maintenance.

Staff Christmas Party will be December 6th at 6:00 PM. Board was asked to provide appetizers and desserts

Next board meeting November 19, 2019 at 6:00 PM

Adjourn: There being no further business to come before the Board, Jim Latimer adjourned the meeting at 2:54 PM

Jim Latimer, President

Jake Johnson, Recording Secretary