

# Minutes of the Library Board of Trustees

November 17, 2015

Members present: Bruce Waggoner, Edy Newby, Sharon Barton, Carolyn Warren, Lucinda Copeland, Don Freeman, Carolyn McGowan, and Sue Oliveira, WCPL Director. Members absent: James Latimer, Marti Pittman, Doug Goodall, City Council Liason.

Meeting was called to order by President Bruce Waggoner.

Consent agenda for October was approved on motion by Copeland, 2nd by Barton, with no corrections or additions. Motion carried. Financial report for October was approved on motion by Warren, 2<sup>nd</sup> by Copeland, with no corrections or additions. Motion carried.

## **Committee Reports**

### **Building and Grounds**

Waggoner reported the light installed by Empire in back of the library is out again. Oliveira will call Empire and report it.

Waggoner reported that he, Oliveira and Ron Kent relocated the dedication plaque to the wall against the elevator to make room for the new mural to be installed.

### **Old Business:**

Waggoner reported the Trane representative was in town and they were able to meet. He visited with the rep about our contract with Trane, as to what exactly is covered in our contract with them regarding questions from the Board. Was explained to Waggoner that our HVAC system is not all Trane which makes it harder to find a company to work on our system and interfacing electronics. The rep said there are 17 VAV boxes in our system. He is going to give Waggoner a quote on replacing them. The Trane rep said with our contract we get a 15% discount on parts and get preferential treatment.

Oliveira is going to replace Chad Goswick as library groundskeeper. When a new groundskeeper is hired trimming and caring for the fence row on the north parking lot will be included in the contract.

### **New Business:**

Oliveira reported the carpet in the children's library and the computer lab needs to be cleaned. Freeman and Waggoner volunteered to clean it on Wednesday afternoon before Thanksgiving, giving it time to dry more completely while the library is closed for the holiday.

Our next meeting will be Tuesday, January 19, 2016, at 6:30 p.m.

Director's report was given.

Meeting was adjourned.

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Bruce Waggoner, President

Edy Newby, Secretary