

# Minutes of the Library Board of Trustees

June 21, 2016

Members present: Bruce Waggoner, Edy Newby, Sharon Barton, Carolyn Warren, Don Freeman, Carolyn McGowan, Jim Latimer, George Thullesen and Sue Oliveira, WCPL Director. Members absent: Lucinda Copeland, Doug Goodall, City Council Liaison.

Meeting was called to order by President Bruce Waggoner. President Waggoner welcomed new Board member George Thullesen.

Minutes from the May meeting were approved on motion by Warren, 2nd by Barton, with no corrections or additions. Motion carried.

Financial report from May was approved on motion by Latimer, 2<sup>nd</sup> by Warren. Motion carried.

## **Committee Reports**

### **Building and Grounds**

Waggoner reported that once again we made it through several storms with no new leaks appearing.

It was suggested at our last meeting to look into purchasing solar panels for the library as a way to save on H/A monthly bills. Latimer reported he had visited with 3 people who have solar panels on their homes getting mixed reviews. Oliveira talked with 2 solar panel company representatives. Cost for the library to purchase and install solar panels would be approximately \$60,000. Based on projected average H/A monthly costs it would take 26 years to break even, so was decided it was not practical or cost effective to purchase solar panels at this time.

Oliveira will check with Empire District re: cost effectiveness to change over to LEDs in place of florescent lighting throughout the library.

### **Old Business:**

Waggoner reported he met with a Trane representative regarding Trane installing their own equipment in the H/A system coil and to upgrade the DDC controls for the library. This will allow Trane to more easily service and replace equipment when needed in the future and improve the overall efficiency of the H/A system. Trane submitted a quote of \$9,570.00 to (1) provide and install 1 single building controller (2) provide engineering, start-up, check out, project management and control drawings (3) 1 year warranty on parts and labor. Motion by Latimer, 2<sup>nd</sup> by McGowan that we accept the Trane proposal for the update dated May 24, 2016. Motion carried.

### **New Business:**

Raises for library employees were discussed. Motion by McGowan, 2<sup>nd</sup> by Freeman to promote Jacob Johnson to assistant library director with a salary of \$22,000 effective July 1, 2016. Motion passed carried. Motion by Warren, 2<sup>nd</sup> by Barton for a \$ .30/hour raise for all hourly employees effective July 1, 2016. Motion carried.

Our next meeting will be Tuesday, Aug. 16, 2016, at 6:30 p.m. We will not meet in July.

Director's report was given.

Meeting was adjourned.

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Edy Newby, Secretary

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Bruce Waggoner, President