

## Minutes of the Library Board of Trustees

February 16, 2016

Members present: Bruce Waggoner, Edy Newby, Carolyn Warren, Lucinda Copeland, Don Freeman, Carolyn McGowan, James Latimer and Sue Oliveira, WCPL Director. Members absent: Sharon Barton, Doug Goodall, City Council Liason.

Meeting was called to order by President Bruce Waggoner.

Consent agenda for January was approved on motion by Copeland, 2nd by Warren, with no corrections or additions. Motion carried.

### **Committee Reports**

#### **Building and Grounds**

Waggoner reported repairs on the SC corner of the library roof have been completed by Bridgewater Co. at the quoted price of \$1,450.00.

Waggoner reported he had talked with Sam Sturgis from "Images In Tile USA" regarding the mural. Sturgis said there had been problems with glass breaking on the top panels, and he is trying to resolve the issue. The 3 large panels may be completed in about 4 weeks, probably longer for the 3 top panels. Waggoner asked Sturgis to please keep the Board updated with progress on the mural.

Oliveira reported the library has purchased 3 reconditioned cameras identical to the main camera needing to be replaced. One camera worked a day and quit. It is under warranty and the library will be reimbursed for the price of the camera. A second camera is working well, leaving the library with 1 camera as a back up. If these cameras quit working the entire system will need to be rewired.

#### **Old Business:**

Waggoner reported he had received a bid from Trane to replace part of the fan coil unit. Quote was for \$2,747.00. Motion was made by Pittman, 2<sup>nd</sup> by McGowan to approve the expenditure from Trane to replace part of the fan coil unit. Motion passed. After discussion McGowan made a motion, 2<sup>nd</sup> by Copeland, that the \$2,747.00 be funded as a capital expense through the Webb City Library Foundation. Motion passed.

#### **New Business:**

Oliveira reported at this point all public access computers have been replaced with Macs. Now the library is experiencing problems with the Circ 2 PC. She suggested moving it to the boiler room and to replace it with a new Mac for approximately \$1,200.00. Motion was made by Warren, 2<sup>nd</sup> by Latimer to combine the 2 projects (Trane fan coil unit replacement and new Mac computer purchase), and pay for them both from the Webb City Library Foundation. Motion passed.

Our next meeting will be Tuesday, March 15, 2016, at 6:30 p.m.

Director's report was given.

Meeting was adjourned.

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Bruce Waggoner, President

Edy Newby, Secretary