

Webb City Public Library  
Minutes of the Board of Trustees  
September 19, 2017

The Webb City Public Library Board of Trustees met on September 19, 2017 at 7:15 p.m., in the Third Floor Meeting Room. Members Present: Bruce Waggoner, Lucinda Copeland, Sharon Barton, Cathy Hall, Lisa Martin, George Thullesen, Carolyn McGowan, Jim Latimer, Don Freeman and Jake Johnson WCPL Director. President Waggoner called the meeting to order.

Minutes of the corrected June 20<sup>th</sup> meeting were approved, with corrections, and the August 15<sup>th</sup> meetings were approved on a motion by Carolyn and a second by Sharon. The financial reports for August and September to date were approved on a motion from Lucinda and a second from Lisa. The motion carried unanimously.

**Committee Reports**

WCPL/WCAGS lease agreement – Members were advised that the President of the society was out of town. The agreement will be discussed by the genealogy society and bring an answer to the November meeting.

**Old Business:**

Amend By-laws. Lucinda moved to amend the by-laws by adding an Article VII to adopt and annually review a Conflict of interest policy. Lisa Martin seconded the motion and the motion carried unanimously. The new Article VII reads as follows: 1. “The Board of Trustees shall adopt and annually review a Conflict of Interest Policy. The purpose of the policy shall be to protect the Library District’s interest when it contemplates entering into a transaction or arrangement that might benefit the private interest of a member of the Board of Trustees, or Director of the Library, or might result in a possible excess benefit transaction.”

**New Business:**

Bruce advised that a compressor had gone out and Trane had submitted a bid of \$7,739.00 for a new compressor and labor. The proposal would be valid for 60 days. The money for Trane would be requested from the Webb City Library Development Foundation. Lucinda moved to table the motion but have Jake call Trane to see if a 90 day extension on their bid. Jim seconded and the motion carried unanimously. This will allow the expenditure to be moved to our next fiscal year.

**Directors Report:**

Jake reported that the petty cash system at the library has been modernized.

The next meeting of the board will be October 31<sup>st</sup> at noon. We will be amending and finalizing FY17 Budget.

There being no further business to come before the board, President Waggoner adjourned the meeting.

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Bruce Waggoner, President

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Lucinda Copeland, Secretary