

Webb City Public Library
Minutes of the Board of Trustees
March 21, 2017

The Webb City Public Library Board of Trustees met on March 21, 2017 at 7:00 p.m., in the Third Floor Meeting Room. Members Present: Bruce Waggoner, Jim Latimer, Lucinda Copeland, Sharon Barton, Cathy Hall, Edy Newby, George Thullesen, Don Freeman, Jake Johnson WCPL Director, Absent: Carolyn McGowan and Doug Goodall City Council Liaison.

Minutes of the February 21st meeting were approved on a motion from Jim Latimer and a second from Sharon Barton. Lucinda Copeland moved to approve the financial report, Edy Newby seconded, and the motion carried.

Committee Reports
Building and Grounds

Bruce stated that we went with the Trane bid after they agreed to extend the warranty.

Old Business:

The board discussed the genealogy society's use of the third floor. Lucinda brought a financial report from the Webb City Area Genealogy Society. It was decided that the genealogy society should definitely pay the phone bill in the amount of \$720.00 a year, as it was a separate line and should not be paid for with taxpayer money. Lucinda is going to talk with the society officers regarding the \$500 the society had been paying to the library since moving into the new facility. The \$500 has been paid for this year, but not for the previous two years because the members were not aware that this had been done in the past. Lucinda will talk with the society on if we have the resources to catch up this oversight and report at the next meeting

New Business:

Jake reported on the library's agreement with Evergreen and Evergreen's desire that the consortium members not renew books. Jake said we could extend our present circulation policy from two weeks to three weeks on books and audio books with one renewal allowed unless needed for a hold. The DVD's circulation would be for one week with a limit of three. Lucinda moved that the circulation policy be amended to extend books and audio books to three weeks with a renewal unless needed for a hold, and DVD's to one week with a limit of three. Jim Latimer seconded and the motion carried unanimously.

Jake requested that we have Amnesty April on the return of items thirty days plus+ late, if the items are returned in circulation condition. This will be done for the month of April

Directors Report:

Jake advised that the pronunciator program has gone live with 26 people signed up to use. The March homeschool art program has been averaging 35 to 45 home schoolers. He advised that he will purchase 16 books on Math, Science, History, and English in the amount of \$162.31 for use by individual learners.

Jake advised the purchase of personal hot spot devices and learning data plan for one-on-one learning. The cost for the device to us will be \$120 a year with a \$70 replacement cost. Our cost for 10 devices will be \$1,308.00. We will allow checkout of the devices for one week. A \$20 returnable deposit will be required.

The Chamber of Commerce will hold its First Friday Coffee on the 31st of March.

The next meeting of the Library Board will be April 18th at 7:00 p.m.

There being no further business to come before the board, President Waggoner adjourned the meeting.

Bruce Waggoner, President

Lucinda Copeland, Secretary