

## Minutes of the Library Board of Trustees

September 15, 2015

Members present: Bruce Waggoner, Edy Newby, Sharon Barton, James Latimer, Carolyn Warren, Lucinda Copeland, Don Freeman, Marti Pittman. Members absent: Carolyn McGowan.

Meeting was called to order by President Bruce Waggoner.

Consent agenda for August was approved on motion by Copeland, 2nd by Latimer.

Financial report for August was approved on motion by Warren, 2<sup>nd</sup> by Copeland.

### **Committee Reports**

#### **Building and Grounds**

Waggoner appointed Latimer to the Building and Grounds Committee.

Waggoner reported that WC Public Works workers will do the repair work on the collection unit by the outside book return.

#### **Old Business:**

Sam Sturgis of "Images in Tile USA" was present at the Board meeting. He presented a work-up of glass panels, as well as a drawing, of the suggested design for the library mural for input/approval from the Board. Cost estimate for the project was submitted at \$15,350 (for design work, installation, graphics, and custom glass used), with a possible price increase depending on material choices, number/size of panels, seam choices, etc. A 75% deposit will be required at time of order, with 25% due upon completion/installation of the mural. Time frame will be 3 weeks from time of final order to "Images in Tile USA." Motion was made by Latimer, 2<sup>nd</sup> by Barton that we accept the design as presented, pending a decision on the size of each panel and whether they will be seamless or have seams. Motion carried. Sturgis will email a color picture showing the 3 panels with seams to Oliveira. She will then phone poll the Board for final approval of size and seams.

Waggoner reported a bid of \$2,735 from Trane to repair an AC unit. Pittman made a motion, 2<sup>nd</sup> by Warren to ask Trane to put in writing as to what exactly is covered in our contract with them, and to authorize the repair and payment of \$2,735 to Trane. Motion carried.

#### **New Business:**

There was no new business.

Our next meeting will be Tuesday, October 20, at 6:30 p.m.

Director's report was given.

Meeting was adjourned.

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Bruce Waggoner, President

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Edy Newby, Secretary